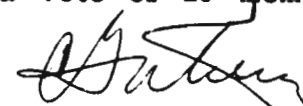


EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO THE GOVERNOR

This is to certify that Substitute Bill No. 381, "AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE FOR 1985 AND FOR OTHER PURPOSES", returned to the Legislature without the approval of the Governor was, in accordance with the Organic Act of Guam, reconsidered by the Legislature and after such reconsideration, the Legislature did, on the 20th day of June 1985, agree to pass said bill notwithstanding the objections of the Governor by a vote of two-thirds of all members thereof, to wit: by a vote of 15 members.



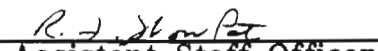
CARL T. C. GUTIERREZ
Speaker

Attested:



ELIZABETH P. ARRIOLA
Senator and Legislative Secretary

This Act was received by the Governor this 24th day of June
1985, at 2:20 o'clock P.m.



Assistant Staff Officer
Governor's Office

Public Law No. 18-6

(By Legislative override June 20, 1985.)

EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

Bill No. 381 (COR)
Substitute
Committee on Youth, Human Resources,
Senior Citizens and Cultural Affairs
further substituted
Committee on Rules

Introduced by:

E. P. Arriola
T. S. Nelson

AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH
EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE
FOR 1985 AND FOR OTHER PURPOSES.

1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

2 Section 1. Notwithstanding Section 26609 of the Government Code, as
3 enacted in Public Law 17-69, the proposed Summer Youth Employment Plan
4 submitted by the Acting Governor to the Legislature on March 15, 1985 as
5 amended by the Committee on Youth, Human Resources, Senior Citizens and
6 Cultural Affairs, and as further amended by this Section is approved and
7 adopted for the purposes of 1985 only.

8 Notwithstanding any other provision of law or any provision of a
9 Summer Youth Employment Plan, within the level of appropriations made for
10 the Summer Youth Employment Program, one hundred and twenty-six (126)
11 slots in the Summer Youth Employment Plan shall be assigned to the
12 Legislature for any type of legislative work and two (2) slots shall be
13 assigned to each Commissioner in villages without an Assistant Commissioner
14 and three (3) slots shall be assigned to each Commissioner in villages where
15 there is an assistant Commissioner for any type of work assigned by the
16 Commissioners. Each Senator may select up to six (6) participants for
17 assignment to the Legislature as allocated by the Committee on Rules and
18 each Commissioner may select up to the number of participants for the slots
19 assigned to the Commissioner of his or her village. All administration and

1 payments for students selected to work at the Legislature or for the
 2 Commissioners shall be handled by the Department of Youth Affairs."

3 Section 2. Subsection B(4) of Section 26609 of the Government Code
 4 is amended to read:

5 "(4). The Legislature shall approve, modify or disapprove a plan
 6 by resolution within sixty (60) days after the date the plan is filed
 7 with the Legislative Secretary."

8 Section 3. Item B(d) of Part XXIX of Section 5 of P.L. 17-70 is
 9 repealed and the items A(a) and B(a) of Part XXIX of Section 5 of P.L.
 10 17-70 are amended to read:

	<u>General</u> <u>Fund</u>	<u>Other</u> <u>Fund</u>	<u>Federal</u> <u>Fund</u>	<u>TOTAL</u>
"A. For Administration				
a. For the Director's Office				
1. Personnel Services	166,007			166,007
	(7.0 FTE)			(7.0 FTE)
2. Operating Expenses	22,427			22,427
3. Capital Outlay	3,500			3,500
4. Utilities				
a. Power	200,000			200,000
b. Water	55,000			55,000
c. Telephone	<u>20,793</u>			<u>20,793</u>
TOTAL	\$ 467,727			\$ 467,727"
"B. For the Parks Division				
a. Administration and Planning				
1. Personnel Services	\$ 95,660			\$ 95,660
	(5.0 FTE)			(5.0 FTE)
2. Operating Expenses	<u>11,876</u>			<u>11,876</u>
TOTAL	\$ 107,536			\$ 107,536"

30 Section 4. The sum of Fifty Thousand Dollars (\$50,000) is
 31 appropriated from the Tourist Attraction Fund to the Department of Public
 32 Works for the purpose of conducting a preliminary study for a public access
 33 road and an airport for general aviation in central Guam. The funds
 34 appropriated under this section shall be allocated as follows:

1 parking lot and the Mai'Ana Hotel. The sum appropriated pursuant to this
2 Section shall be allocated as follows:

- 3 a. For landscaping plan and implementation \$40,000
- 4 b. For cost of maintaining trees and
5 shrubs \$ 6,000
- 6 c. For work request to Department of
7 Public Works to administer the plan and
8 planting contract \$ 1,000

9 Section 8. The sum of Two Hundred Eighty-three Thousand Dollars
10 (\$283,000) is appropriated from the Tourist Attraction Fund to Guam
11 Visitors Bureau for the purpose of clearing the undesirable vegetation along
12 Tumon Beach and to maintain the beach through regularly scheduled litter
13 and debris pickup and sand sifting. All projects and maintenance services
14 are to be performed by private contractors who shall be selected in
15 accordance with Government of Guam's prescribed rules, regulations and
16 public laws in the procurement of contracts. The sum appropriated
17 pursuant to this Section shall be allocated as follows:

- 18 a. Beach clearing within territorial
19 Seashore Reserve \$28,000
- 20 b. Beach maintenance \$250,000
- 21 c. Work request to Department of Public
22 Works to administer contract \$ 5,000

23 Section 9. The sum of Four Thousand Dollars (\$4,000) is appropriated
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25 of conducting workshops concerning the Tumon Bay Master Plan land use
26 control regulations contained in the plan.

27 Section 10. The sum of Two Million Four Hundred Twenty-seven
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29 Fund to Guam Visitors Bureau to micro-dredge selected areas of Tumon
30 Bay, dredge a year-round swimming facility near San Vitores Beach,
31 provide for beach nourishment by using the suitable dredged materials, and
32 prepare a coastal engineering plan for Tumon Lagoon and shoreline to guide
33 the dredging and beach nourishment operations. The sum appropriated
34 pursuant to this Section shall be allocated as follows:

- 1 a. Coastal engineering services of
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 5 Ipao Beach Area, Dai-Ichi Hotel Area, Fujita
 6 Hotel Area, Reef Hotel Area, Okura Hotel Area
 7 and Gogna Beach Area \$2,258,500
 8 d. Work request to Department of Public
 9 Works to administer consultant and
 10 dredging contracts \$ 2,500
 11 e. Work request to UOG Marine Lab to
 12 direct coastal engineering plan and monitor
 13 dredging operation \$ 5,000

14 Section 11. The Director of the Marine Laboratory University of
 15 Guam, or his authorized representative, shall be the government's project
 16 director for the coastal engineering services provided for in Section 10 of
 17 this Act.

18 Section 12. The sum of Seventy Thousand Dollars (\$70,000) is
 19 appropriated from the Tourist Attraction Fund to Guam Visitors Bureau for
 20 the purpose of conducting an economic impact study of tourism on Guam.

21 Section 13. The sum of Fifteen Thousand Dollars (\$15,000) is
 22 appropriated from the Tourist Attraction Fund to the Eighteenth Guam
 23 Legislature Committee on Tourism, Transportation and Communication for the
 24 purpose of funding action necessary to increase essential air service for
 25 Guam.

26 Section 14. Item (3) (i) of Subsection (a) of Section 221.21 of the
 27 Civil Code, as found in P.L. 13-133, is amended to read:

28 "(i) That the child is an alien who is eligible for immigration to
 29 the United States under federal laws and regulations, as a
 30 non-quota immigrant for purposes of adoption in the Territory of
 31 Guam;"

1 appropriated from the General Fund to the Department of Education to
2 compensate elementary school administrators pursuant to 17 GCA §§5120,
3 5121, and 5122.

4 Section 17. The sum of Twenty-seven Thousand Two Hundred
5 Seventy-eight Dollars and Forty Cents (\$27,278.40) is appropriated from the
6 General Fund to the Department of Education to compensate secondary
7 school administrators pursuant to 17 GCA §§5120, 5121, and 5122.

8 Section 18. A new Chapter VIII is added to Title XXXIX of the
9 Government Code to read:

10 "Chapter VIII

11 Prepaid Legal Service Programs

12 Section 43801. Prepaid legal services:Definition. Prepaid legal
13 services is a contract whereby one undertakes to provide or pay for
14 legal services offered by attorneys licensed to practice law on Guam
15 which are incurred by another who is a member of an approved plan
16 registered at the Department of Revenue and Taxation and licensed to
17 do business pursuant to the laws of Guam.

18 Section 43802. Registration. All plans for the provision of
19 prepaid legal services shall be licensed to do business in the territory
20 and shall provide to the Insurance Commissioner the same items as are
21 specified in Section 43102 of the Government Code with respect to the
22 transaction of insurance business on Guam.

23 Section 43803. Rules and Regulations. The Commissioner is
24 authorized to promulgate according to the provisions of the
25 administrative adjudication law such rules and regulations as are
26 reasonably necessary or appropriate for the administration of this
27 Chapter. Until such rules and regulations are promulgated, the
28 Commissioner is authorized to establish temporary interim rules and
29 regulations which shall expire and not be renewable on the One
30 Hundred Twentieth (120) day after enactment of this Act.

31 Section 43804. Applicability of Title. Except as provided in this
32 Chapter, no provision of this Title shall apply to prepaid legal
33 services."

1 Section 19. 4 GCA §4406.1 is amended to read:

2 "§4406.1. If an employee in the classified service retains an
3 attorney to represent him or her before the Civil Service Commission
4 or other applicable administrative body to challenge an adverse action
5 brought against the employee, and the employee prevails in whole or in
6 part before the Civil Service Commission or other applicable
7 administrative body by either receiving a favorable decision from the
8 Commission or body or a withdrawal of the adverse action by the
9 department, agency or instrumentality that brought the adverse action,
10 the employee shall be awarded and paid costs, if any, and reasonable
11 attorney's fees because of such attorney representation from funds of
12 the department, agency or instrumentality in which the employee was
13 employed. This section shall apply to attorney fees and costs incurred
14 in any appeal filed before the Civil Service Commission or other
15 applicable administrative body on or after January 1, 1983."

16 Section 20. The fifth paragraph of 4 GCA §8130 is amended to read:

17 "Any member who has received a refund shall be considered a
18 new member upon subsequent re-employment if such person qualifies
19 for membership under the provision hereof. Such member shall have
20 the right to make a repayment to the system of the amount or amounts
21 previously received as refund, including regular interest from the
22 dates of refund to the date of repayment. Upon the restoration of
23 such refunds, as herein provided, such member shall have reinstated
24 to his account all credited service represented by the refunds of which
25 repayment has been made. Repayments of refunds by any member
26 shall include all refunds received by a member prior to the date of his
27 last withdrawal from service and shall be made in a single sum or in
28 installments under rules prescribed by the Board, except that in the
29 event of installment payment, the member seeking reinstatement of
30 prior credited service may execute, under rules prescribed by the
31 Board, a credit life insurance policy on his life wherein the fund is
32 beneficiary for the amount still due to be repaid to the fund, the
33 premiums on such policy of insurance to be paid by the member and in
34 the event of the member's death before the refund has been repaid

1 without such credit life insurance having been obtained, then the
2 annuity payable to the survivor or survivors shall be reduced pro
3 rata. Additionally, in the event of repayment made in either a single
4 lump sum or in installments, accumulated sick or annual leave which
5 may be credited pursuant to 4 GCA §8116 shall be credited as a
6 portion of all the refunds received by a member prior to his last
7 withdrawal from service for purposes of computing the refunds to be
8 repaid."

9 Section 21. The sum of Six Thousand Dollars (\$6,000) is
10 appropriated from the General Fund to the Department of Education to
11 be used in conjunction with the Parent Teachers' Association of Yigo
12 Elementary School for the purpose of completing a canopy over the
13 students' walkway areas between various buildings on the Yigo
14 Elementary School Campus. The sum appropriated pursuant to this
15 Section shall only be used for the purpose stated herein.

16 Section 22. Notwithstanding any other provision of law, the sum
17 appropriated pursuant to Section 21 of this Act may be expended without
18 complying with bidding procedures.



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGAÑA, GUAM 96910
U. S. A.

*Rec'd
Karl
6/10/85
8:45*

RICARDO J. BORDALLO
GOVERNOR

JUN 07 1985

The Honorable
Carl T.C. Gutierrez
Speaker, Eighteenth
Guam Legislature
P.O. Box CB-1
Agana, Guam 96910

Figuer

Dear Mr. Speaker:

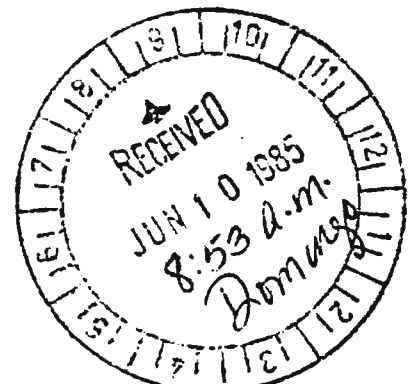
I have given Bill No. 381 thoughtful and serious consideration and deliberated carefully on several issues addressed therein. Although some sections of the bill are not problematic, other sections of the bill would create serious adverse consequences should they be enacted into law.

Because I am strongly opposed to some sections of the bill, while generally being in favor of the intent of the other sections, I am compelled to exercise my general veto of Bill 381.

I do not oppose Section 1 of this bill insofar as I wholeheartedly support the purpose and principles behind the Summer Youth Employment and Training Program. However, I believe that the program should be fully monitored by the Department of Youth Affairs under its annual "Summer Youth Employment Plan", as prescribed by Public Law 17-69, §26609. But, because of all the other inequities and improprieties surrounding other sections of the bill, I must oppose this section. I recommend that the Legislature resubmit a new bill dealing with the Summer Youth Employment Plan.

I am opposed to Sections 4, 5, 6, 7, 8, 9, 10, 11, 12, and 13. These sections of the bill attempt to appropriate over \$2.9 Million from the Tourist Attraction Fund for a variety of maintenance jobs, activities, and studies, which this administration does not oppose. However, the balance sheet submitted by Department of Administration for the Tourist Attraction Fund on April 30, 1985 reveals an unappropriated fund balance of \$1.1 Million. With the Tourist Attraction Fund reflecting such an exorbitant deficit status, this Administration cannot, in good conscience, condone further appropriations from such a depleted source.

I do not oppose Section 14 of the Bill.



I am opposed to Section 19 of the bill for several reasons. First, Section 19 allows for payment of attorneys fees "from funds of the department, agency, or instrumentality in which the employee was employed." Individual government agencies, departments, and instrumentalities currently do not have funds with which to pay for attorneys fees for proceedings brought before administrative bodies. Moreover, such attorneys fees are not covered by any item of the budgets of these governmental bodies. Although attorneys fees are statutorily granted in similar situations to a prevailing employee in a court of law [under CCP §1022, as amended by P.L. 17-29, §11] the need for legal assistance is far greater in a judicial proceeding than before an administrative body. Rules of evidence and procedure, among other things, make a judicial proceeding a far more complex situation necessitating legal counsel. Furthermore, the idea of awarding attorneys fees to the prevailing employee even at the stage of administrative proceedings, would encourage the airing of grievances in the adversarial arena, rather than promote harmonious employer-employee negotiations in a more informal manner.

Secondly, the last part of Section 19 makes it apply retroactively to on or after January 1, 1983, including appeals. The cost of doing this merely compounds the total cost burden on the Government and opens up our courts to a myriad of lawsuits.

Sections 16, 17, 21 and 22 involve appropriating money from the General Fund in the total amount of \$185,741 to Department of Education for various purposes. Although the intent behind §16 and §17 [compensation of school administrative employees] and §21 [supplement \$6,000 for the completion of a school canopy] is well taken, this Administration must oppose all three sections. To date, as of P.L. 18-5, the Legislature has appropriated \$175 Million of General Fund monies. This exceeds our estimated revenue for FY 85 [which is at \$173 Million] by \$1.1 Million, and also exceeds the expenditure ceiling imposed by the Legislature in P.L. 17-53 [which is \$169.1 million] by about \$5.9 million. In effect, this Administration is caught in a dilemma—forced to comply with an expenditure ceiling previously mandated by the Legislature on the Executive Branch in P.L. 17-53 [which has actually been violated due to a violation of the expenditure ceiling by \$5.9 million,] or compliance with this new appropriations measure which draws funds from an empty source. Clearly, I must elect to comply with the prior law.

Secondly, I oppose these sections of the bill due to applicable sections of P.L. 17-70, wherein the Seventeenth Guam Legislature earmarked \$4 Million of the General Fund revenue to pay for prior year liability, identified in P.L. 17-53, and \$4.9 Million for legislative operations, also pursuant to P.L. 17-70. This earmarked amount equals the sum total of \$8.2 Million. If the figure of \$8.2 Million is added to the previously mentioned \$5.9 Million, the total amount over the imposed expenditure ceiling pursuant to P.L. 17-53, would be approximately \$15 Million. I cannot, in good conscience and with any semblance of responsibility, approve such action.

I, therefore, return Bill 381, as vetoed, pursuant to Section 19 of the Organic Act.

Sincerely yours,

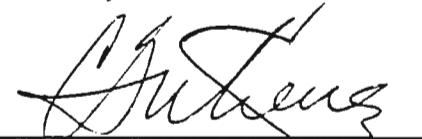


EDWARD D. REYES
Acting

EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO THE GOVERNOR

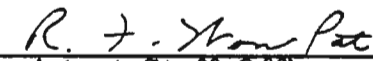
This is to certify that Substitute Bill No. 381, "AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE FOR 1985 AND FOR OTHER PURPOSES", was on the 29TH day of May 1986, duly and regularly passed.


CARL T. C. GUTIERREZ
Speaker

Attested:


ELIZABETH P. ARRIOLA
Senator and Legislative Secretary

This Act was received by the Governor this 29th day of May
1985, at 5:00 o'clock P.m.


Assistant Staff Officer
Governor's Office

APPROVED:

VETOED

Date: 6/7/85 4:50 P M

Public Law No. _____

EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

Bill No. 381 (COR)
Substitute
Committee on Youth, Human Resources,
Senior Citizens and Cultural Affairs
further substituted
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Introduced by:

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T. S. Nelson

AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH
EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE
FOR 1985 AND FOR OTHER PURPOSES.

1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

2 Section 1. Notwithstanding Section 26609 of the Government Code, as
3 enacted in Public Law 17-69, the proposed Summer Youth Employment Plan
4 submitted by the Acting Governor to the Legislature on March 15, 1985 as
5 amended by the Committee on Youth, Human Resources, Senior Citizens and
6 Cultural Affairs, and as further amended by this Section is approved and
7 adopted for the purposes of 1985 only.

8 Notwithstanding any other provision of law or any provision of a
9 Summer Youth Employment Plan, within the level of appropriations made for
10 the Summer Youth Employment Program, one hundred and twenty-six (126)
11 slots in the Summer Youth Employment Plan shall be assigned to the
12 Legislature for any type of legislative work and two (2) slots shall be
13 assigned to each Commissioner in villages without an Assistant Commissioner
14 and three (3) slots shall be assigned to each Commissioner in villages where
15 there is an assistant Commissioner for any type of work assigned by the
16 Commissioners. Each Senator may select up to six (6) participants for
17 assignment to the Legislature as allocated by the Committee on Rules and
18 each Commissioner may select up to the number of participants for the slots
19 assigned to the Commissioner of his or her village. All administration and

1 payments for students selected to work at the Legislature or for the
 2 Commissioners shall be handled by the Department of Youth Affairs."

3 Section 2. Subsection B(4) of Section 26609 of the Government Code
 4 is amended to read:

5 "(4). The Legislature shall approve, modify or disapprove a plan
 6 by resolution within sixty (60) days after the date the plan is filed
 7 with the Legislative Secretary."

8 Section 3. Item B(d) of Part XXIX of Section 5 of P.L. 17-70 is
 9 repealed and the items A(a) and B(a) of Part XXIX of Section 5 of P.L.
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	<u>General</u> <u>Fund</u>	<u>Other</u> <u>Fund</u>	<u>Federal</u> <u>Fund</u>	<u>TOTAL</u>
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a. For the Director's Office				
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	(7.0 FTE)			(7.0 FTE)
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a. Power	200,000			200,000
b. Water	55,000			55,000
c. Telephone	20,793			20,793
TOTAL	\$ 467,727			\$ 467,727"
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a. Administration and Planning				
1. Personnel Services	\$ 95,660			\$ 95,660
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2. Operating Expenses	11,876			11,876
TOTAL	\$ 107,536			\$ 107,536"

30 Section 4. The sum of Fifty Thousand Dollars (\$50,000) is
 31 appropriated from the Tourist Attraction Fund to the Department of Public
 32 Works for the purpose of conducting a preliminary study for a public access
 33 road and an airport for general aviation in central Guam. The funds
 34 appropriated under this section shall be allocated as follows:

- | | | |
|---|---------------------------------------|----------|
| 1 | a. to prepare a study for the | |
| 2 | access road | \$40,000 |
| 3 | b. to prepare a plan for the airfield | \$ 5,000 |
| 4 | c. to provide diesel fuel to | |
| 5 | the Army Reserve for execution of | |
| 6 | the project | \$ 5,000 |

7 Section 5. The study for the access road and preparation of a plan
 8 for the airfield funded under Section 4 of this Act shall be performed by a
 9 private contractor who shall be selected in accordance with Government of
 10 Guam's prescribed rules, regulations and laws in the procurement of
 11 contracts.

12 Section 6. The sum of Thirty-six Thousand Five Hundred Dollars
 13 (\$36,500) is appropriated from the Tourist Attraction Fund to Guam Visitors
 14 Bureau for the purpose of clearing the private beachfront properties along
 15 Tumon Bay of excess vegetation and debris. The sum appropriated
 16 pursuant to this Section shall be allocated as follows:

- | | | |
|----|--|----------|
| 17 | a. For title research to determine | |
| 18 | private owners | \$ 500 |
| 19 | b. For attorney fees to prepare | |
| 20 | access agreement | \$ 1,500 |
| 21 | c. For work request to Department of | |
| 22 | Agriculture for purpose of identifying | |
| 23 | flora | \$ 500 |
| 24 | d. For initial clearing operations | \$27,000 |
| 25 | e. For quarterly maintenance clearing | \$ 5,000 |
| 26 | f. For work request to Department of | |
| 27 | Public Works to administer the contract | |
| 28 | for clearing | \$ 1,000 |
| 29 | g. For a consultant's fee to the program | |
| 30 | on behalf of Guam Visitors Bureau | \$ 1,000 |

31 Section 7. The sum of Forty-seven Thousand Dollars (\$47,000) is
 32 appropriated from the Tourist Attraction Fund to Guam Visitors Bureau for
 33 the purpose of beautifying the Airport Road between the air terminal

1 parking lot and the Mai'Ana Hotel. The sum appropriated pursuant to this
2 Section shall be allocated as follows:

- 3 a. For landscaping plan and implementation \$40,000
- 4 b. For cost of maintaining trees and
5 shrubs \$ 6,000
- 6 c. For work request to Department of
7 Public Works to administer the plan and
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15 which are incurred by another who is a member of an approved plan
16 registered at the Department of Revenue and Taxation and licensed to
17 do business pursuant to the laws of Guam.

18 Section 43802. Registration. All plans for the provision of
19 prepaid legal services shall be licensed to do business in the territory
20 and shall provide to the Insurance Commissioner the same items as are
21 specified in Section 43102 of the Government Code with respect to the
22 transaction of insurance business on Guam.

23 Section 43803. Rules and Regulations. The Commissioner is
24 authorized to promulgate according to the provisions of the
25 administrative adjudication law such rules and regulations as are
26 reasonably necessary or appropriate for the administration of this
27 Chapter. Until such rules and regulations are promulgated, the
28 Commissioner is authorized to establish temporary interim rules and
29 regulations which shall expire and not be renewable on the One
30 Hundred Twentieth (120) day after enactment of this Act.

31 Section 43804. Applicability of Title. Except as provided in this
32 Chapter, no provision of this Title shall apply to prepaid legal
33 services."

1 Section 19. 4 GCA §4406.1 is amended to read:

2 "§4406.1. If an employee in the classified service retains an
3 attorney to represent him or her before the Civil Service Commission
4 or other applicable administrative body to challenge an adverse action
5 brought against the employee, and the employee prevails in whole or in
6 part before the Civil Service Commission or other applicable
7 administrative body by either receiving a favorable decision from the
8 Commission or body or a withdrawal of the adverse action by the
9 department, agency or instrumentality that brought the adverse action,
10 the employee shall be awarded and paid costs, if any, and reasonable
11 attorney's fees because of such attorney representation from funds of
12 the department, agency or instrumentality in which the employee was
13 employed. This section shall apply to attorney fees and costs incurred
14 in any appeal filed before the Civil Service Commission or other
15 applicable administrative body on or after January 1, 1983."

16 Section 20. The fifth paragraph of 4 GCA §8130 is amended to read:

17 "Any member who has received a refund shall be considered a
18 new member upon subsequent re-employment if such person qualifies
19 for membership under the provision hereof. Such member shall have
20 the right to make a repayment to the system of the amount or amounts
21 previously received as refund, including regular interest from the
22 dates of refund to the date of repayment. Upon the restoration of
23 such refunds, as herein provided, such member shall have reinstated
24 to his account all credited service represented by the refunds of which
25 repayment has been made. Repayments of refunds by any member
26 shall include all refunds received by a member prior to the date of his
27 last withdrawal from service and shall be made in a single sum or in
28 installments under rules prescribed by the Board, except that in the
29 event of installment payment, the member seeking reinstatement of
30 prior credited service may execute, under rules prescribed by the
31 Board, a credit life insurance policy on his life wherein the fund is
32 beneficiary for the amount still due to be repaid to the fund, the
33 premiums on such policy of insurance to be paid by the member and in
34 the event of the member's death before the refund has been repaid

1 without such credit life insurance having been obtained, then the
2 annuity payable to the survivor or survivors shall be reduced pro
3 rata. Additionally, in the event of repayment made in either a single
4 lump sum or in installments, accumulated sick or annual leave which
5 may be credited pursuant to 4 GCA §8116 shall be credited as a
6 portion of all the refunds received by a member prior to his last
7 withdrawal from service for purposes of computing the refunds to be
8 repaid."

9 Section 21. The sum of Six Thousand Dollars (\$6,000) is
10 appropriated from the General Fund to the Department of Education to
11 be used in conjunction with the Parent Teachers' Association of Yigo
12 Elementary School for the purpose of completing a canopy over the
13 students' walkway areas between various buildings on the Yigo
14 Elementary School Campus. The sum appropriated pursuant to this
15 Section shall only be used for the purpose stated herein.

16 Section 22. Notwithstanding any other provision of law, the sum
17 appropriated pursuant to Section 21 of this Act may be expended without
18 complying with bidding procedures.

EIGHTEENTH GUAM LEGISLATURE

ROLL CALL SHEET

Bill No.: 381

DATE: 5/27/85

Resolution No.: _____

QUESTION: _____

<u>SENATOR</u>	<u>AYE</u>	<u>NAY</u>	<u>NOT VOTING</u>	<u>ABSENT</u>
J. F. Ada	✓			
J. P. Aguon	✓			
E. P. Arriola	✓			
J. G. M. Bamba	✓			
F. F. Blas	✓			
H. D. Dierking	✓			
E. R. Duenas	✓			
C. T. C. Gutierrez	✓			
F. J. Gutierrez	✓			
A. C. Lamorena III	✓			
P. C. Lujan				✓
M. D. A. Manibusan	✓			
J. Miles	✓			
T. S. Nelson	✓			
D. Parkinson	✓			
F. J. Quitugua	✓			
J. M Rivera	✓			
J. T. San Agustin				✓
F. R. Santos	✓			
T. V. C. Tanaka	✓			
A. R. Unpingco	✓			

19

2

EIGHTEENTH GUAM LEGISLATURE

ROLL CALL SHEET

Bill No.: _____

DATE: 6-18-85 *

Resolution No.: _____

QUESTION: J. C. 381 - Failed

<u>SENATOR</u>	<u>AYE</u>	<u>NAY</u>	<u>NOT VOTING</u>	<u>ABSENT</u>
J. F. Ada	✓			
J. P. Aguon	✓			
E. P. Arriola		✓		
J. G. M. Bamba	✓			
F. F. Blas	✓			
H. D. Dierking		✓		
E. R. Duenas				✓
C. T. C. Gutierrez	✓			
F. J. Gutierrez				✓
A. C. Lamorena III	✓			
P. C. Lujan				✓
M. D. A. Manibusan	✓			
J. Miles	✓			
T. S. Nelson †	✓			
D. Parkinson	✓			
F. J. Quitugua	✓			
J. M. Rivera	✓			
J. T. San Agustin		✓		
F. R. Santos	✓			
T. V. C. Tanaka				✓
A. R. Unpingco	✓			

13

* Motion for reconsideration at next session 4

12-2

EIGHTEENTH GUAM LEGISLATURE

ROLL CALL SHEET

Bill No.: _____ DATE: 6-20-85

Resolution No.: _____

QUESTION: H. C 381

<u>SENATOR</u>	<u>AYE</u>	<u>NAY</u>	<u>NOT VOTING</u>	<u>ABSENT</u>
J. F. Ada	✓			
J. P. Aguon	✓			
E. P. Arriola		✓		
J. G. M. Bamba	✓			
F. F. Blas	✓			
H. D. Dierking	✓			
E. R. Duenas				✓
C. T. C. Gutierrez	✓			
F. J. Gutierrez	✓			
A. C. Lamorena III	✓			
P. C. Lujan		✓		
M. D. A. Manibusan	✓			
J. Miles	_____			
T. S. Nelson	✓			
D. Parkinson	✓			
F. J. Quitugua	✓			
J. M Rivera	✓			
J. T. San Agustin		✓		
F. R. Santos	✓			
T. V. C. Tanaka				✓
A. R. Unpingco	✓			

15 3 2



ELIZABETH P. ARRIOLA
SENATOR and LEGISLATIVE SECRETARY

CHAIRPERSON: Committee on Youth, Senior Citizens, Cultural Affairs and Human Resources

May 14, 1985

The Honorable Carl T.C. Gutierrez
Speaker, Eighteenth Guam Legislature
P. O. Box CB-1
Agana, Guam 96910

VIA: Chairman, Committee on Rules

Dear Mr. Speaker:

The Committee on Youth, Senior Citizens, Cultural Affairs & Human Resources to which was referred Bill No. 381, "An act to adopt the Proposed Summer Employment Plan submitted to the Legislature for 1985", has had same under consideration and now wishes to report back its findings and recommendations to do pass as substituted by the Committee.

Votes received are:

To do pass

6 EPA

To not pass

0

Abstain

0

The Committee Report is enclosed for your perusal.

Sincerely,

Elizabeth P. Arriola
ELIZABETH P. ARRIOLA

Enclosure

VOTE SHEET
Committee on Youth, Senior Citizens,
Cultural Affairs & Human Resources
on
Bill No. 381

**An act to adopt the Proposed Summer Youth Employment
Plan submitted to the Legislature for 1985.**

<u>SENATORS</u>	<u>TO DO PASS</u>	<u>TO NOT PASS</u>	<u>ABSTAIN</u>	<u>COMMENTS</u>
<u>E. Arriola</u> Sen. E. P. Arriola, Chairperson	✓			
<u>F. R. Santos</u> Sen. F. R. Santos, Vice Chairperson				OFF - ISLAND
<u>Joseph F. Ada</u> Sen. J. F. Ada	✓			
<u>E. R. Duenas</u> Sen. E. R. Duenas	✓			
<u>P. C. Lujan</u> Sen. P. C. Lujan	✓	+		
<u>T. S. Nelson</u> Sen. T. S. Nelson	✓			
<u>F. J. Quitugua</u> Sen. F. J. Quitugua	✓			

**REPORT OF THE
COMMITTEE ON YOUTH, SENIOR CITIZENS,
CULTURAL AFFAIRS & HUMAN RESOURCES
ON BILL NO. 381**

**AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH
EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE FOR
1985.**

PREFACE

A public hearing was held on Friday, May 10, 1985, at 9:30 a.m., in the Rules Committee Conference Room to hear testimonies on Bill No. 381 (Exhibit "A"). Present at the hearing were Chairperson Elizabeth P. Arriola, Senator Pilar Lujan, Senator Herminia Dierking, Senator Thomas Tanaka, and Senator George Bamba.

TESTIMONIES

Mr. John Burch, Director of the Department of Youth Affairs, testified in favor of adopting the Summer Youth Employment Plan, since the program is slated to start on June 18, 1985 (Exhibit "B"). Mr. Ed Chargualaf and Mr. Joaquin Fernandez, from the Department of Youth Affairs who are responsible for the plan and the program, joined Mr. Burch in urging the adoption of the plan.

COMMITTEE FINDINGS

There was some concern about providing more flexibility to the Department of Youth Affairs in the distribution of students between the private and public sector. If the plan is adopted in present form the numbers indicated for each sector will be locked in with no flexibility for special circumstances. A suggestion was made to have a provision included to the plan to allow for the needed flexibility.

Comments were made concerning the standard used for population status on youth. It is presently mandated by law to take this information from the 1980 census. The information provided by the census covers persons up to the age of 64 years old. Because the targeted group for the Summer Youth Employment Plan are persons ages 14 years old through 25 years old, there was a request to reconsider the standard used and to use the Department of Education, the University of Guam, and the Guam Community College's statistics on student population.

A recommendation was made to concentrate on getting the private sector involved more heavily to allow youths to participate, to change the attitude of young people that working for the Government is the only alternative, and to provide training in varied skills and varied learning opportunities.

A suggestion for possible year-round programs to encourage continuity and eventual absorption for full employment in the future.

COMMITTEE RECOMMENDATIONS

The recommendation of the Committee is to amend the plan as submitted to provide for more flexibility in the distribution of students between the private and public sector. The Committee has drafted a proposed amendment to the plan. A copy of this amendment is attached to this report as Exhibit "C". Likewise Bill No. 381 should be amended to indicate that the Plan has been amended and that the amended Plan is the one to be approved and adopted for the purposes of 1985 only. A copy of the proposed Substitute Bill No. 381 is attached to this report as Exhibit "D".

The Committee's recommendation with respect to the other concerns is to introduce legislation amending P.L. 17-69 addressing the population standard and a possible year-round program for future plans.

Attachments

EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

Bill No. 381 (COR)

Introduced by:

E. P. Arriola *EPA*

[Handwritten signature]

AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH
EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE
FOR 1985.

1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:
2 Section 1. Notwithstanding Section 26609 of the Government Code, as
3 established in Public Law 17-69, the proposed Summer Youth Employment
4 Plan submitted by the Acting Governor to the Legislature on March 15, 1985
5 is approved and adopted for the purposes of 1985 only.



EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

Bill No. 381 (COR)

As substituted by the
Committee on Y,SC, CA & HR

Introduced by:

E. P. Arriola
T. S. NELSON

**AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH EMPLOYMENT
PLAN SUBMITTED TO THE LEGISLATURE FOR 1985.**

BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

Section 1. Notwithstanding Section 26609 of the Government Code, as established in Public Law 17-69, the proposed Summer Youth Employment Plan submitted by the Acting Governor to the Legislature on March 15, 1985 as amended by the Committee on Youth, Senior Citizens, Cultural Affairs and Human Resources is approved and adopted for the purposes of 1985 only.

Section 2. Subsection B(4) of Section 26609 of the Government Code is amended to read:

"(4). The Legislature shall approve, modify or disapprove a plan by resolution within [thirty (30)] sixty (60) days after the date that the plan is filed with the Legislative Secretary."

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EIGHTEENTH GUAM LEGISLATURE

CHAIRMAN, COMMITTEE ON RULES

Members: Speaker Carl T. C. Gutierrez
Doris Elizabeth P. Arriola,
Fernando D. Espinoza,
Franklin J. Gutierrez,
Peter C. Lujan,
Ted S. Nelson,
Don Patterson,
Franklin J. Quiroga,
Joe T. San Agustin,
Francisco R. Santos,
Edward R. Duena



SENATOR JOHN PEREZ AGUON
P.O. Box CB-1
Agana, Guam USA 96910
472-2990, 472-3426, 472-6614

MEMBER

Committee on General Governmental
Operations

Committee on Economic Development,
Industry, and Community Development

Committee on Tourism, Transportation
and Communications

Committee on Federal, Foreign,
Legal Affairs

March 26, 1985

MEMORANDUM

To: Chairperson, Committee on Youth, Senior Citizens,
Human Resources & Cultural Affairs

From: Chairperson, Committee on Rules

Subject: Referral of the 1985 Summer Youth Employment
Program plan to the Eighteenth Guam Legislature
for concurrence

The above captioned matter has been referred to the Committee for its consideration. Please take note that the referral is subject to ratification by the Committee on Rules at its next meeting.

J. Balajadia
JOHN P. AGUON

Attachment

ACKNOWLEDGEMENT RECEIPT
Received By *JP*
Time 2:10 p.m.
Date 2-26-85



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGANA, GUAM 96910
U.S.A.



CARLOS J. BORDABERRI
GOVERNOR

Legal

MAR 15 1985

[Handwritten mark]

The Honorable
Carl T.C. Gutierrez
Speaker
Eighteenth Guam Legislature
P.O. Box CB
Agana, Guam 96910

Dear Speaker Gutierrez:

As mandated by Public Law 17-69, the attached 1985 Summer Youth Employment Program plan is submitted to the Eighteenth Guam Legislature for concurrence.

The summer employment program is scheduled to commence June 17 and end August 10, 1985, a projected duration of eight weeks. A total of 718 students are expected to participate in this year's program.

Should you have any questions concerning this matter, please contact Mr. John T. Burch, Director of Youth Affairs, at 734-3911 thru 4.

Sincerely,

[Signature of Edward D. Reyes]

EDWARD D. REYES
Acting

Attachment

180060

180205



Department of Youth Affairs

GOVERNMENT OF GUAM
P.O. BOX 23672
GUAM MAIN FACILITY 96921
734-3911/12.13.14

RICARDO J. BORDALLO
Governor of Guam

March 5, 1985

JOHN T. BURCH
Director

FRANK P. DIEGO
Deputy Director

Memorandum

To: The Governor
From: Director of Youth Affairs
Subject: 1985 Summer Youth Employment Program

Submitted for your review and approval is the Department of Youth Affairs' 1985 Summer Youth Employment Program plan as approved by the Guam Council on Youth Affairs.

As mandated by Public Law 17-69, once approved, this plan will be made available for public review and comment. The final plan shall then be submitted to the Legislature for concurrence. The time phase for submittal of the final plan should be no later than the second week of March.

As per your request, the emphasis of SYEP participants assigned to government agencies will be in the maintenance and beautification of public buildings and areas. Components of this program in order of priority include:

1. Private-for-profit organization placement
2. Government of Guam employment
3. Diversified Occupation Program

The summer employment program is scheduled to commence June 17 and end August 10, 1985, a projected duration of eight weeks. Authorized to work a maximum of 30 hours per week, a total of 718 students are expected to participate in this year's program.

Should you have any questions concerning this matter, please do not hesitate to contact me.

JOHN T. BURCH

ATTACHMENT



DEPARTMENT OF YOUTH AFFAIRS

1 9 8 5 G D A M S U M M E R Y O U T H
E M P L O Y M E N T P R O G R A M P L A N

JOHN T. BURCH
Director

C O N T E N T S

Introduction -----	1
Goals/Objectives -----	2
I. Program Activities and Services -----	2,3
II. Program Description -----	3,4,5,6
III. Program Emphasis -----	6,7
IV. Assessment of Occupational Training (Needs & Related Problems) -----	7
V. Procedures for Identifying & Selecting Participants (Target Groups, Eligibility Determination & Verification) -----	7,8,9
VI. Quantified Performance and Placement Goals By Program Activity -----	9,10
VII. Procedures for the Selection of Employment & Training Worksites -----	10,11
VIII. Procedures for Fiscal Control, Accounting, Audit & Debt Collection -----	11
IX. General Assurances & Certification -----	12



Department of Youth Affairs

GOVERNMENT OF GUAM
P.O. BOX 23672
GUAM MAIN FACILITY 96921
734-3911/12,13,14

March 5, 1985

RICARDO J. BORDALLO
Governor of Guam

JOHN T. BURCH
Director

FRANK P. DIEGO
Deputy Director

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From: Director of Youth Affairs
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The summer employment program is scheduled to commence June 17 and end August 10, 1985, a projected duration of eight weeks. Authorized to work a maximum of 30 hours per week, a total of 718 students are expected to participate in this year's program.

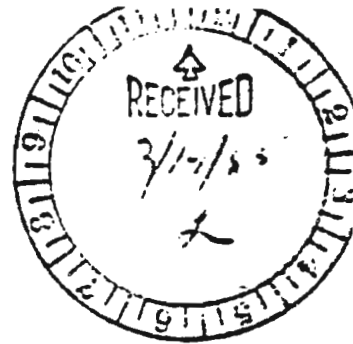
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JOHN T. BURCH

ATTACHMENT



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGANA, GUAM 96910
U.S.A.



RICARDO J. BORDABERRI
GOVERNOR

Legal

MAR 15 1985

K

The Honorable
Carl T.C. Gutierrez
Speaker
Eighteenth Guam Legislature
P.O. Box CB
Agana, Guam 96910

Dear Speaker Gutierrez:

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Should you have any questions concerning this matter, please contact Mr. John T. Burch, Director of Youth Affairs, at 734-3911 thru 4.

Sincerely,

Edward D. Reyes
EDWARD D. REYES
Acting

Attachment

180260

180205

EIGHTEENTH GUAM LEGISLATURE

CHAIRMAN, COMMITTEE ON RULES

Members: Speaker Carl T.C. Gutierrez
Sens. Elizabeth P. Astola,
Franklin D. Duenkel,
Franklin J. Gutierrez,
Pilar C. Lujan,
Ted S. Nelson,
Don Parkinson,
Franklin J. Quiuagua,
Joe T. San Agustin,
Francisco R. Santos,
Edward R. Duena



SENATOR JOHN PEREZ AGUON
P.O. Box CB-1
Agana, Guam USA 96910
472-2990, 472-3426, 472-6614

MEMBER

Committee on General Governmental
Operations
Committee on Economic Development,
Housing, & Community Development
Committee on Tourism, Transportation
and Communications
Committee on Federal, Foreign &
Legal Affairs

March 26, 1985

MEMORANDUM

To: Chairperson, Committee on Youth, Senior Citizens,
Human Resources & Cultural Affairs

From: Chairperson, Committee on Rules

Subject: Referral of the 1985 Summer Youth Employment
Program plan to the Eighteenth Guam Legislature
for concurrence

The above captioned matter has been referred to the Committee for its consideration. Please take note that the referral is subject to ratification by the Committee on Rules at its next meeting.

Malajadia
JOHN V. AGUON

Attachment

ACKNOWLEDGEMENT RECEIPT
Received By *APL*
Time 2:10 p.m.
Date 2-26-85

I N T R O D U C T I O N

Since 1980, the Department of Youth Affairs has been responsible for the administration, planning and implementation of the Guam Summer Youth Employment Program. Funding of the program was made possible through a special legislative appropriation and the Governor's approval.

The foremost recommendation of the department throughout the years was to mandate program funds in the regular departmental fiscal year budget. Previous Summer Youth Employment Program funding approach was a burden to program staff due to last minute uncertainties and passage of the special appropriation. Through the inclusion of the funding in the regular budget appropriation, planning for the project could be done in advance because of clear directions.

Public Law 17-69 which was enacted into law on September 12, 1984, incorporated the appropriations in the Executive Budget for the Government of Guam in an amount not to exceed \$900,000.00. It further established a comprehensive system for summer employment and training programs to assist Youth to develop their maximum occupational potential, and to afford job training opportunities that will lead to productive career development and employment. The administrative entity for the program's operation is the Department of Youth Affairs.

G O A L S

The Summer Youth Employment Program goals is to provide eligible youth with useful work, sufficient basic education and institutional or on-the-job training to assist these youths to develop their maximum occupational potential and to obtain unsubsidized employment.

O B J E C T I V E S

The program is geared to meet diverse individual needs of summer participants which would include, but is not limited to the following:

1. Structured and well supervised work;
2. Opportunities to explore vocational interest;
3. Job rotations to expose youth to different work settings;
4. Vocational counseling and occupational information;
5. Meeting special employability needs;
6. Services to induce high school graduates to pursue post-secondary training, or training in institutions of higher education.

I. PROGRAM ACTIVITIES AND SERVICES:

1. Operating Activity: The Department of Youth Affairs will be the administering department of the program.
2. Cost Activity: Program cost will amount to \$550,000.00.
3. Number of Participants: A total of 718 participants are projected to be served. Proposed breakdown of participant job placements are shown in

AMENDMENT

The 1985 Guam Summer Youth Employment Program Plan as submitted to the Eighteenth Guam Legislature is amended as follows:

Section 1. A new paragraph is added to the end of Subsection 1.3 to read:

"This proposed breakdown is not mandatory and the Department of Youth Affairs may distribute students in the private and public sector on a case by case basis. Efforts will be made to place more students in the private sector to provide more varied skills and opportunities which are not offered by the public sector so as to encourage students to consider permanent employment outside of the Government of Guam."

the following:

a. Government of Guam:

1. Ages 14-16	300 Participants
2. Ages 17-25	<u>233</u> Participants

Total: 533

b. Private Sector:

1. Ages 14-16	30 Participants
2. Ages 17-25	<u>155</u> Participants

Total: 185

his proposed breakdown
is correct, is not mandatory
and the Department of Youth
Affairs may discontinue
students in the
private and
public sector on
a case by case
basis. Efforts will
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attract more students
to the private
sector to provide
earning in more
varied skills and
learning opportunities
which are not
provided by the
public sector to
encourage students
to consider
permanent
employment
outside of the
Government of
Guam.

4. Duration of Activity: The duration of the program is for a period of 8 weeks from June 17 to August 10, 1985. Participants will be authorized to work a maximum of 30 hours per week.

5. Wages/Benefits:

a. Government of Guam Placement:

1. Ages 14-16	\$2.85 per hour
2. Ages 17-25	\$3.35 per hour

b. Private Sector Placement:

1. Ages 14-16	\$2.85 per hour
2. Ages 17-25	\$3.35 per hour

6. Labor Market Orientation:

Labor Market Orientations are to be provided to participants who are not returning to school and are seeking employment. This would be conducted by officials from the federal and local government, and private sector employers. Topics would include but are not limited to labor supply and demand, occupational/career opportunities, educational requirements, and sources of financial assistance.

II. PROGRAM DESCRIPTION:

Components of the program includes employment with private-for-profit organizations, work experience and on-the-job training with Government of Guam, a Diver-

sified Occupation Program for academic credits, and Vocational Exploration Program for shop credits.

1. Employment with private-for-profit organizations - This is the main emphasis of the program which is to encourage the youth to seek jobs within the private sector instead of Government of Guam. Development of jobs are geared towards tourist related organizations, Banking institutions, fast-food establishments, supermarkets, etc. Applicants who are not returning or have completed their education will be the first priority for jobs within the private sector.
2. Work experience and on-the-job training with Government of Guam.

a. Work Experience:

This activity is designed to expose the youth to a wide range of entry level jobs. With this exposure to work, comes the exposure to co-worker relationships, subordinate versus supervisor relationships, working policies, rules or regulations, and decision making while performing occupational tasks.

There are two types of activity for this component. The primary activity is the maintenance of public buildings or facilities. This would allow the youth to be exposed to an outdoor work environment and at the same time assist in beautifying the image of Guam as a tourist destination. Work projects are to be coordinated with Department of Education, Department of Public Works, Commissioner's Council and other appropriate agencies.

The secondary activity is in the administrative support functions. This includes accounting, payroll, personnel and other non-clerical work.

b. On-the-Job Training:

This is practical application for high school graduates or post-secondary students. These are students who have taken courses or are pursuing a major or minor in computers, medical, law, nursing, social work, secretarial, public administration, skill trades, etc.

3. Diversified Occupation Program for Academic Credits - The Department of Education has developed a proposal for a pilot program utilizing the Diversified Occupational Cluster concept that will provide for a short term work assignment enhanced with classroom study. This will enable students to develop work effectiveness and pre-employment skills. A maximum of 100 summer participants can benefit from this program.

a. Curriculum:

The curriculum is composed of two main components. The work experience component is intended to familiarize students with basic work requirements including basic work skills. This will be accompanied by a classroom component designed to assess student interests and abilities to research various occupational clusters as well as teach other pre-employment and work effectiveness skills. A self-evaluation component designed to assist students in learning more about their personal preferences, is also included.

- 1) Classroom Component - The classroom component will include instruction for two hours a day within the Department of Education's regular Summer School Program to be held at John F. Kennedy High School. Topics to be taught, besides the Self Evaluation and Interest cluster include units on:

- 1) Obtaining Employment
- 2) Keeping a job
- 3) Work Ethics
- 4) Researching a Career Goal
- 5) The Paycheck
- 6) Organized Labor and the Worker
- 7) Safety
- 8) Local and Federal Laws

- 2) On-the-Job Component - The most important aspect of this component will be on-site supervision of students at the various worksites. Since this supervision is a critical and integral part of the overall curriculum, the instructors hired to teach the classroom portions of the program will also be required to periodically visit each job site (at least weekly). The on-site supervisor will work with their employer,

the student and the pa
to develop an individu
ing plan. This traini
veloped in line with t
the Dictionary of Occu

- b. Credit Certification and R
order to receive $\frac{1}{2}$ electiv
summer experience from the
Education, the participant
successfully complete at l
the job as well as the nin
the classroom component an
tions of the experience.
be considered partial full
school graduation require

4. Vocational Exploration:

Various career skills have be
Community College which would
one-half ($\frac{1}{2}$) high school sho
a combination of practical ex
instructions for a period of
hours per week.

The basic theories and the un
of the trade and their use wi
Achievement testing are to be
measure participant progress
required task and in understa
content. Career skills are p
following:

- a. Auto Body Repair e
- b. Electro-Mechanical f
- c. Welding
- d. Construction Drafting

Selection of career skills me
on the cost of each proposal
supply of the job market.

III. PROGRAM EMPHASIS

Unlike the 1984 Summer Youth Empl
year's program includes a new emp
ment and coordination with educat
to provide academic credits to su
A maximum of approximately 200 pa
fit from these opportunities.

Now that the program's special legislative appropriations are incorporated into the Executive Budget, this comprehensive plan emphasizes on the need to have a structured and well supervised work; the need for opportunities to assist the youth in choosing an appropriate occupation, education or skills; and the need for occupational information through a labor market orientation.

IV. ASSESSMENT OF OCCUPATIONAL TRAINING (Needs & Related Problems)

The major problems facing the youth is the lack of work experience or required education to secure a job. With this comes the need to develop work habits and skills.

Participation in the Summer Youth Employment and Training Program will allow the Youth practical application of learned skills at the worksite. This includes youth who have taken clerical, secretarial, trades and other courses in basic work skills.

Students who have not taken courses in any basic work skills will be provided with exposure to the world of work. This will make them responsible for performing a job in order to receive a form of income. The program will also expose them to employee/employer relationship, co-worker relationship, working policies, rules and regulations.

V. PROCEDURES FOR IDENTIFYING & SELECTING PARTICIPANTS (Target Groups, Eligibility Determination & Verification)

Selection of participants will be based on village population as compiled by Department of Commerce, Guam Economic Review. The percent of distribution to determine the number of participants from each village is computed by dividing the population of each village and the total population of all 19 villages. In addition, adjustments were made to the three lower populated villages which are Agana, Merizo and Umatac. This proportionment provides equitable services and serves as a guide in the number of participants to be selected per village.

<u>Village</u>	<u>Population</u>	<u>Percentage of Distribution</u>	<u>Participant Allocation</u>
Agana	841	.0125	8
Agana Heights	3,116	3	21
Agat	3,810	4	29
Asan	1,943	2	14
Barrigada	7,523	7	50
Chalan Pago/Ordot	3,005	3	21
Dededo	23,077	22	158
Inarajan	1,962	2	14
Mangilao	6,696	6	43
Merizo	1,601	.0125	8
Mongmong-Toto-Maite	5,103	5	36
Piti	2,809	3	21
Santa Rita	9,045	9	65
Sinajana	2,363	2	14
Talofofu	1,944	2	14
Tamuning	13,104	13	93
Umatac	720	.0125	8
Yigo	10,204	10	72
Yona	4,126	4	29
Total:	<u>102,989*</u>	Total:	<u>718</u>

*Population based on 64 years of age and below.

Source: Department of Commerce, Quarterly Economic Review

Projected service level are to be provided to the following significant segments:

<u>Segment</u>	<u>Number to be Served</u>
Male	359
Female	359
14-16 years of age	300
17-25 years of age	233
14-25 years of age (Private Sector Placement)	185
Asian/Pacific Islander	682
Other Ethnic Groups	36

A. Targeted Groups

1. Offenders

Approximately 50 slots are to be provided for employment or training services. These include referrals from the Juvenile Correctional Facility, Alternative Sentencing Office and probation clients under Superior Court of Guam.

2. Handicap

Approximately 30 slots are to be provided for employment or training services. These include students from Brodie Memorial School or Special Education Division (DOE) and Department of Vocational Rehabilitation.

3. Eligibility Determination and Verification

- 1) An applicant must be at the age of 14 to 25 at the time of enrollment; and
- 2) Must be attending middle, secondary, post-secondary school or an institution offering a certified high school equivalency or post-secondary equivalency program; and
- 3) Must be a citizen or nationals of the United States, lawfully admitted permanent resident aliens, and other individuals authorized by the U.S. Attorney General to reside and work in the United States.

The following documents are required for proof of information:

- 1) Birth Certificate or Identification card;
- 2) Social Security Numbers or receipt of application;
- 3) Visa or alien certification card or authorization to reside and work in Guam.

VI. QUANTIFIED PERFORMANCE AND PLACEMENT GOALS BY PROGRAM ACTIVITY

- A projected total of 718 participants are to be served;
- It is projected that 648 participants will return to full time school;
- It is projected that 30 participants will enter unsubsidized employment and 40 participants will terminate prior to the end of the program.

Of the 718 participants to be served, it is projected that:

- An equal number of males and females will be served (359-359);
- 300 youths ages 14-16 and 233 youths ages 17-25 are to be placed in the Government of Guam department/agencies;
- 185 participants ages 14-25 are to be placed in the private sector;
- 682 Asian/Pacific Islands and 36 other ethnic groups will be served.

Participants completing the program will have acquired a total of 240 hours of work experience or on-the-job training at an hourly rate of \$3.35 per hour for participants ages 17-25 and \$2.85 per hour for participants age 14-16;

Participants enrolled in the Diversified Occupation Program will have earned a total of 160 hours of work experience and one-half academic credit towards a high school diploma;

Participants enrolled in Vocational Exploration Programs will have earned one and one-half (1½) shop credits which may be used towards a high school diploma.

At least 95% of offenders and handicapped participants served are projected to complete the program and return to their respective jurisdiction.

VII. PROCEDURES FOR THE SELECTION OF EMPLOYMENT & TRAINING WORKSITES

DYA will provide to all service providers within the Government of Guam a "Request for Participant" form. Each form received will be reviewed for completeness and of the following information:

1. Duties to be performed by the Youth;
2. Specific skills desired by service provider;
3. Training to be provided;
4. Skill training that can be attained at each worksite;

5. Supervisory capability;
6. Training capability.

All information should be clear and concise and those not provided will be followed up by SYEP staff. Since this is the first year that Public Law 17-69 is being implemented, a pre-award survey will be conducted by SYEP staff on all worksites prior to assignment of participants. An evaluation sheet will be utilized taking into account fiscal accountability, monitoring and managing participant occupational development. Worksites will be selected based on adequate supervision and accountability of each participant, and their effectiveness in delivering comparable or related services based on demonstrated performance, in terms of goals and quality of training.

SYEP staff will assign selected participants to worksites based on their abilities and interests indicated in the Employability Development Plan, the distance between the worksite location, the desire of the participant to work at the particular worksite or agency, and the availability of occupations requested by the participating worksite.

VIII. PROCEDURES FOR FISCAL CONTROL, ACCOUNTING, AUDIT & DEBT COLLECTION

Government of Guam department/agencies are required to submit and certify participants' daily time and attendance sheets. Time sheets will be verified by DYA to ensure that they are not paid for authorized or unauthorized absences, unworked hours, holiday pay or beyond the authorized number of hours per week.

All records and processing of financial matters will be controlled by DYA's Administrative Services Unit, including processing of personnel action documents for recruitment and termination of participants.

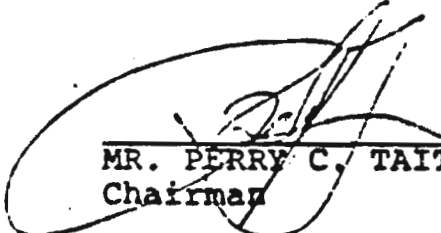
Monitoring and financial status reports will be made available on a bi-weekly basis and followed by a post program financial report.

IX. GENERAL ASSURANCES & CERTIFICATION


The Department of Youth Affairs, through the review and endorsement of the Guam Council on Youth Affairs, certifies that:

- a. It will comply to the applicable requirements of Public Law 17-69 as set forth in the foregoing Summer Youth Employment Program as approved; and
- b. It will comply with applicable financial regulations in the utilization of funds in accordance to Public Law 17-69 and in the monitoring of such funds.

The Guam Council on Youth Affairs, at its Feb. 19, 1985 Special meeting, reviewed and endorsed the Guam Summer Youth Employment Program Plan for transmittal to the Governor of Guam for his review and approval.


MR. PERRY C. TAITANO
Chairman

APPROVED


RICARDO J. BORDALLO
Governor of Guam

Date: 3/11/85



TESTIMONY

BILL 381

PLEASE ALLOW ME TO INTRODUCE MYSELF, I AM JOHN T. BURCH, DIRECTOR OF THE DEPARTMENT OF YOUTH AFFAIRS. I AM HERE TODAY TO TESTIFY ON BEHALF OF THE ADMINISTRATION IN FAVOR OF BILL 381 AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE FOR 1985.

AS MANDATED BY PUBLIC LAW 17-69, THE ADMINISTRATIVE ENTITY FOR THIS YEAR'S SUMMER PROGRAM'S OPERATION IS THE DEPARTMENT OF YOUTH AFFAIRS. IN COMPLIANCE WITH THIS LAW, THE DEPARTMENT OF YOUTH AFFAIRS DEVELOPED THE PROPOSED PROGRAM WHICH WAS SUBSEQUENTLY APPROVED BY BOTH THE GUAM COUNCIL ON YOUTH AFFAIRS AND THE GOVERNOR.

THE SUMMER EMPLOYMENT PROGRAM IS SCHEDULED TO COMMENCE JUNE 17 AND END AUGUST 10, 1985; A PROJECTED DURATION OF EIGHT WEEKS. AUTHORIZED TO WORK A MAXIMUM OF 30 HOURS, PER WEEK, A TOTAL OF 718 STUDENTS ARE EXPECTED TO PARTICIPATE IN THIS YEAR'S PROGRAM.

OUR GOAL WITH THIS YEAR'S SYEP IS TO PROVIDE ELIGIBLE YOUTH WITH USEFUL WORK, SUFFICIENT BASIC EDUCATION AND INSTITUTIONAL OR ON-THE-JOB TRAINING TO ASSIST THEM IN DEVELOPING THEIR OCCUPATIONAL POTENTIAL AND TO EVENTUALLY OBTAIN UNSUBSIDIZED EMPLOYMENT. THUS THE EMPHASIS OF THIS PROGRAM IN ORDER OF PRIORITY IS AS FOLLOWS:

1. PRIVATE SECTOR EMPLOYMENT
2. GOVERNMENT OF GUAM EMPLOYMENT
3. DIVERSIFIED OCCUPATION PROGRAM
4. VOCATIONAL EXPLORATION

IN AN EFFORT TO ENCOURAGE YOUNG, PEOPLE TO SEEK JOBS IN THE PRIVATE SECTOR, WE HAVE PLACED AN INCREASED EMPHASIS IN THE DEVELOPMENT OF SUMMER JOBS IN THIS AREA. AS OF THIS DATE WE ARE RECEIVING REQUESTS FROM VARIOUS EMPLOYERS FOR SUMMER PARTICIPANTS. THIS YEAR WE HOPE TO EXCEED LAST YEAR'S PRIVATE SECTOR JOBS OF 150 POSITIONS.

IN THE GOVERNMENT SECTOR THERE HAS BEEN INCORPORATED INTO THIS YEAR'S PROGRAM TWO TYPES OF ACTIVITIES FOR PARTICIPANTS. THE PRIMARY ACTIVITY IS THE MAINTENANCE AND BEAUTIFICATION OF PUBLIC FACILITIES. AN ENFORCEMENT OF THE WORK ETHIC, THIS ACTIVITY WILL EXPOSE PARTICIPANTS TO OUT-DOOR WORK AND AT THE SAME TIME ASSIST IN BEAUTIFYING THE IMAGE OF GUAM AS A TOURIST DESTINATION.

THE SECONDARY ACTIVITY IS GEARED TOWARDS ADMINISTRATIVE SUPPORT FUNCTIONS. THIS INCLUDES ACCOUNTING, PAYROLL, PERSONNEL AND OTHER NON-CLERICAL WORK. ADDITIONALLY, ON-THE-JOB TRAINING WILL BE PROVIDED TO STUDENTS WISHING TO PURSUE A CAREER IN THE LEGAL AND MEDICAL FIELDS.

FOR THE FIRST TIME EVER SYEP PARTICIPANTS WILL HAVE THE OPPORTUNITY TO EARN ACADEMIC CREDITS. UNLIKE THE 1984 SYEP, THIS YEAR'S PROGRAM INCLUDES A NEW EMPHASIS IN THE DEVELOPMENT AND COORDINATION WITH EDUCATIONAL INSTITUTIONS TO PROVIDE ACADEMIC CREDITS TO SUMMER PARTICIPANTS. ARRANGEMENTS HAVE BEEN MADE WITH BOTH THE DEPARTMENT OF EDUCATION AND THE GUAM COMMUNITY COLLEGE TO IMPLEMENT A PILOT PROGRAM TO PROVIDE SHORT TERM WORK ASSIGNMENTS ENHANCED WITH CLASSROOM STUDY. APPROXIMATELY 100 TO 150 PARTICIPANTS ARE EXPECTED TO BENEFIT FROM THE DEPARTMENT OF EDUCATION PROGRAM AND 50 FROM THE GUAM COMMUNITY COLLEGE PROGRAM.

ALTHOUGH WE AT THE DEPARTMENT OF YOUTH AFFAIRS ARE CONFIDENT THAT THIS YEAR'S SYEP WILL BE THE MOST SUCCESSFUL EVER, WE HAVE ONE MAJOR CONCERN WITH REGARDS TO THE PROPORTIONMENT OF SERVICES UNDER THIS PLAN. AS MANDATED BY PUBLIC LAW 17-69, THE RECOGNIZED STANDARD TO BE USED FOR POPULATION STATISTICS ON YOUTH IS THE TERRITORY'S 1980 CENSUS OF POPULATION. THE 1980 CENSUS FOR YOUR INFORMATION COVERS PERSONS UP TO THE AGE OF 64 YEARS, WHILE THE SYEP'S TARGET POPULATION IS YOUTHS AGED 14 THROUGH 25 YEARS. THUS, EMPLOYMENT SLOTS WERE ALLOCATED BASED UPON VILLAGE POPULATIONS UNDER AGE 64 YEARS INCLUSIVE OF THEIR MILITARY POPULATION. THE 1980 CENSUS, AS YOU SEE, FORCES US TO FAVOR THE MORE HEAVILY POPULATED AREAS OF THE TERRITORY WITHOUT THE LEVERAGE TO EXCLUDE THOSE NOT TARGETED BY THIS PLAN.

THEREFORE, WE REQUEST YOU TO RECONSIDER THE USE OF THIS STANDARD FOR PROPORTIONMENT OF SERVICES OF THIS PLAN. FURTHERMORE, SHOULD YOU REQUIRE THAT A RECOGNIZED STANDARD BE USED, WE PROPOSE THE USE OF THE DEPARTMENT OF EDUCATION, THE UNIVERSITY OF GUAM AND THE GUAM COMMUNITY COLLEGE'S STATISTICS ON STUDENT POPULATION. WE FEEL THAT THESE STATISTICAL DATA WILL PROVIDE US WITH A MORE EQUITABLE BASIS IN THE PROPORTIONMENT OF THE TARGET POPULATION WITHIN EACH RESPECTIVE DISTRICT.

WITH ME TODAY ARE KEY PERSONNEL OF DEPARTMENT OF YOUTH AFFAIRS WHO WERE INVOLVED IN THE DRAFTING OF THIS PLAN. WE ARE NOW AVAILABLE TO ANSWER ANY QUESTIONS YOU MAY HAVE RELATIVE TO THE DEPARTMENT OF YOUTH AFFAIRS AND THE PROPOSED 1985 SUMMER YOUTH EMPLOYMENT AND TRAINING PROGRAM. THANK YOU.


JOHN T. BURCH

EIGHTEENTH GUAM LEGISLATURE

CHAIRMAN, COMMITTEE ON RULES

Members: Speaker Carl T. C. Gutierrez
Sens. Elizabeth P. Arriola,
Hermilia D. Dierking,
Franklin J. Gutierrez,
Pilar C. Lujan,
Ted S. Nelson,
Don Parkinson,
Franklin J. Quituqua,
Joe T. San Agustin,
Francisco R. Santos,
Edward R. Duenas



SENATOR JOHN PEREZ AGUON
P.O. Box CB-1
Agana, Guam USA 96910
472-2990, 472-3426, 472-6614

MEMBER

Committee on General Governmental
Operations

Committee on Economic Development,
Housing and Community Development

Committee on Tourism, Transportation
and Communications

Committee on Federal, Foreign and
Legal Affairs

May 28, 1985

The Honorable Carl T. C. Gutierrez
Speaker
Eighteenth Guam Legislature
P.O. Box CB-1
Agana, Guam 96910

Dear Mr. Speaker:

The Committee on Rules at its meeting on May 28, 1985, approved the placement of Bill No. 381 on top of the Second Reading File; and hereby transmits to the full Legislature Bill No. 381 as Substituted by the Committee on Youth, Human Resources, Senior Citizens & Cultural Affairs and further Substituted by the Committee on Rules.

The Committee voting record for passage of Bill No. 35 is as follows:

TO DO PASS	<u>8</u>
TO NOT PASS	<u> </u>
ABSTAIN	<u> </u>
COMMENTS	<u>1</u>

A copy of the Committee Report and all pertinent documents are attached for your information.

Sincerely,

Handwritten signature of John P. Aguon in black ink.

JOHN P. AGUON
Chairman

Attachments

VOTING SHEET
COMMITTEE ON RULES

BILL NO. 381 as Substituted by the Committee on Youth, Human Resources, Senior Citizens & Cultural Affairs, and further Substituted by the Committee on Rules.

<u>MEMBERS</u>	<u>TO DO PASS</u>	<u>TO NOT PASS</u>	<u>ABSTAINED</u>	<u>COMMENTS</u>
<u>John P. Aguin</u> SEN. JOHN P. AGUON Chairperson	✓			
<u>E. Arriola</u> SEN. ELIZABETH P. ARRIOLA Member	✓			
<u>H. Dierking</u> SEN. HERMINIA D. DIERKING Member	✓			
<u>C. Gutierrez</u> SEN. CARL T. C. GUTIERREZ Member	✓			
<u>F. J. Gutierrez</u> SEN. FRANKLIN J. GUTIERREZ Member	✓			
<u>P. Lujan</u> SEN. PILAR C. LUJAN Member				
<u>T. S. Nelson</u> SEN. TED S. NELSON Member	✓			
<u>D. Parkinson</u> SEN. DON PARKINSON Member	✓			
<u>F. J. Quitugua</u> SEN. FRANKLIN J. QUITUGUA Member	✓			
<u>J. T. San Agustin</u> SEN. JOE T. SAN AGUSTIN Member	✓			
<u>F. R. Santos</u> SEN. FRANCISCO R. SANTOS Member				
<u>E. R. Duenas</u> SEN. EDWARD R. DUENAS Member				to report out only.

COMMITTEE REPORT
Substitute Bill 381
Committee Report of
Committee on Rules May 29, 1985

The Committee on Rules of the Eighteenth Guam Legislature met at 10:00 a.m. May 29, 1985 and voted to remove Bill 381 from the top of the Session agenda and to substitute a new Bill No. 381 substitute by Committee on Youth, Human Resources and Senior Citizens and Cultural Affairs and further substituted by the Committee on Rules. After the substitution, the substituted Bill No. 381 was placed back on the top of the second reading of the session agenda for 2:00 p.m. Wednesday May 29, 1985.

Bill No. 381 as substituted by the Committee on Rules contains the following Sections:

Section 1. Section 1 is the same as that in Bill 381 as substituted by the Committee on Youth, Human Resources, Senior Citizens and Cultural Affairs with an amendment made to ensure that the Legislature is authorized to have up to six slots per senator given to the Legislature for Summer Youth Employment with the persons to fill the slots to be selected by each senator as allocated by the Committee on Rules. The amendment also clarifies that all administration of the Summer Youth Employment Program for persons participating at the legislature is to be done by the Department of Youth Affairs according to the provisions of the Summer Youth Employment Plan as amended by this Section. Technical amendments were also made.

Section 2. Section 2 of the Bill is the same as that in Bill No. 381 substitute by Committee on Youth, Human Resources, and Senior Citizens and Cultural Affairs.

Section 3. Section 3 of the Bill contains a deletion of the Marina management portion of the General Appropriations Act of 1985 under the Department of Parks and Recreation and a reappropriation of the sums for those items to both the Director's office in the Administration of the Department of Parks and Recreation and in the Parks Division of the Department of Parks and Recreation. Section 3 merely rearranges the appropriations within the Department of Parks and Recreation for FY 1985.

Section 4. Section 4 of the Bill appropriates the sum of Fifty Thousand Dollars (\$50,000) from the Tourist Attraction Fund to the Department of Public Works for a study for an access road and a airport for general aviation in central Guam.

Section 5. Section 5 of the Bill indicates that the funds appropriated in Section 4 should be performed by private contractors selected in accordance with the government of Guam's procurement rules, regulations and laws.

Section 6. Section 6 of the Bill appropriates Thirty-six Thousand Five Hundred Dollars (\$36,500) from the Tourist Attraction Fund to the Guam Visitors Bureau to clear private beachfront properties along Tumon bay. This Section contains a breakdown for the manner in which the sum appropriated is to be allocated.

Section 7. Section 7 of the Bill appropriates Forty-seven Thousand Dollars (\$47,000) from the Tourist Attraction Fund to the Guam Visitors Bureau to beautify the Airport Road between the air terminal parking lot and the Mai'Ana Hotel. This sum is allocated for specific purposes as listed in the Section.

Section 8. Section 8 of the Bill appropriates Two Hundred Eighty-three Thousand Dollars (\$283,000) from the Tourist Attraction Fund to the Guam Visitors Bureau for clearing

undesirable vegetation along Tumon beach and to regularly pick up litter and debris and provide sandsifting. This Section also allocates the sums to be spent according to a certain breakdown and indicates that all projects are to be performed by private contractors according to the Government of Guam's procurement rules, regulations and public laws.

Section 9. Section 9 of the Bill appropriates Four Thousand Dollars (\$4,000) from the Tourist Attraction Fund to Guam Visitors Bureau to conduct workshops regarding the land use control regulations in the Tumon Bay Master Plan.

Section 10. Section 10 of the Bill appropriates Two Million Four Hundred Twenty-seven Thousand Dollars (\$2,427,000) from the Tourist Attraction Fund to the Guam Visitors Bureau for micro-dredging of areas of Tumon beach. The Section indicates in a breakdown which areas are to be micro-dredged and apportions the money to be spent for coastal engineering services and work requests by GVB to Department of Public Works and UOG Marine Laboratory.

Section 11. Section 11 of the Bill indicates that the Director of the Marine Laboratory of the University of Guam shall be the Government's Project Director for the Coastal Engineering Services indicated in Section 10.

Section 12. Section 12 of the Bill appropriates Seventy Thousand Dollars (\$70,000) from the Tourist Attraction Fund to the Guam Visitors Bureau to conduct an economic impact study of tourism on Guam.

Section 13. Section 13 of the Bill appropriates Fifteen Thousand Dollars (\$15,000) from the Tourist Attraction Fund to the Committee on Tourism, Transportation and Communications for the

purpose of funding action necessary to increase essential air service for Guam.

Section 14. Section 14 of the Bill amends Item 3(i) of Subsection (a) of Section 221.21 of the Civil Code so that the age of an alien child who comes to Guam does not prohibit that child from being adopted under the local laws of the territory of Guam in conjunction with immigration laws of the United States.

Section 15. Section 15 of the Bill amends Chapter IV of Title I of the Government Code regarding revenue from vending machines indicating that the Department of Parks and Recreation may also keep the money generated from the vending machines used within the jurisdiction of the Department of Parks and Recreation after such sums are deposited in the recreation activity revolving fund of the Department.

Section 16. Section 16 of the Bill appropriates One Hundred Fifty-two Thousand Four Hundred Sixty-two Dollars and Seventy-two cents (\$152,462.72) from the General Fund to the Department of Education for Elementary School Administrators' salaries.

Section 17. Section 17 of the Bill appropriates Twenty-seven Thousand Two Hundred Seventy-eight Dollars and forty cents (\$27,278.40) from the General Fund to the Department of Education to compensate Secondary School Administrators.

Section 18. Section 18 of the Bill adds a new Chapter VIII to Title XXXIX of the Government Code regarding Prepaid Legal Service Programs. This Chapter defines what prepaid legal service programs are, indicates they should be registered with the Department of Revenue and Taxation and that they shall provide certain information to that Department which is the same as that

which must be provided by those who transact the business of insurance on Guam. The new Chapter also indicates that the Insurance Commissioner should promulgate rules and regulations for prepaid legal services to regulate the industry but that there is no applicability of the remainder of the insurance code to prepaid legal service program.

Section 19. Section 19 of the Bill amends 4 GCA Section 4406.1 to indicate specifically when an employee prevails before the Civil Service Commission or other applicable administrative body for purpose of entitling that employee to attorneys' fees pursuant to this Section. This Section also states specifically which appeals are covered by this Section and gives an effective date to those appeals filed on or after January 1, 1983.

Section 20. Section 20 of the Bill amends the fifth paragraph of 4 GCA Section 8130 so that the law is clarified concerning the ability of a retired person to have applicable sick leave credited to his retirement account as a portion of the funds received from a member prior to his last withdrawal from service for the purpose of computing funds to be repaid.

Section 21. Section 21 of the Bill appropriates Six Thousand Dollars (\$6,000) from the General Fund to the Department of Education to be used for a canopy over the students' walkway areas at the Yigo Elementary School and indicates that this sum shall be spent in conjunction with the Parent Teachers Association of the Yigo Elementary School.

Section 22. Section 22 indicates that the sum appropriated in Section 21 of the Bill may be expended without complying with any bidding procedures.



ELIZABETH P. ARRIOLA
SENATOR and LEGISLATIVE SECRETARY

CHAIRPERSON: Committee on Youth, Senior Citizens, Cultural Affairs and Human Resources

May 14, 1985

The Honorable Carl T.C. Gutierrez
Speaker, Eighteenth Guam Legislature
P. O. Box CB-1
Agana, Guam 96910

VIA: Chairman, Committee on Rules

Dear Mr. Speaker:

The Committee on Youth, Senior Citizens, Cultural Affairs & Human Resources to which was referred Bill No. 381, "An act to adopt the Proposed Summer Employment Plan submitted to the Legislature for 1985", has had same under consideration and now wishes to report back its findings and recommendations to do pass as substituted by the Committee.

Votes received are:

To do pass

6 ~~5~~

To not pass

0

Abstain

0

The Committee Report is enclosed for your perusal.

Sincerely,

Elizabeth P. Arriola
ELIZABETH P. ARRIOLA

Enclosure

ACKNOWLEDGEMENT RECEIPT

Received By [Signature]

Time [Signature]

Date 5/15/85

VOTE SHEET
Committee on Youth, Senior Citizens,
Cultural Affairs & Human Resources
on
Bill No. 381

**An act to adopt the Proposed Summer Youth Employment
Plan submitted to the Legislature for 1985.**

<u>SENATORS</u>	<u>TO DO PASS</u>	<u>TO NOT PASS</u>	<u>ABSTAIN</u>	<u>COMMENTS</u>
<u>E. Arriola</u> Sen. E. P. Arriola, Chairperson	✓			
<u>F. R. Santos</u> Sen. F. R. Santos, Vice Chairperson				OFF- ISLAND
<u>J. F. Ada</u> Sen. J. F. Ada	✓			
<u>E. R. Duenas</u> Sen. E. R. Duenas	✓			
<u>P. C. Lujan</u> Sen. P. C. Lujan	✓			
<u>T. S. Nelson</u> Sen. T. S. Nelson	✓			
<u>F. J. Quituqua</u> Sen. F. J. Quituqua	✓			

**REPORT OF THE
COMMITTEE ON YOUTH, SENIOR CITIZENS,
CULTURAL AFFAIRS & HUMAN RESOURCES
ON BILL NO. 381**

**AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH
EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE FOR
1985.**

PREFACE

A public hearing was held on Friday, May 10, 1985, at 9:30 a.m., in the Rules Committee Conference Room to hear testimonies on Bill No. 381 (Exhibit "A"). Present at the hearing were Chairperson Elizabeth P. Arriola, Senator Pilar Lujan, Senator Herminia Dierking, Senator Thomas Tanaka, and Senator George Bamba.

TESTIMONIES

Mr. John Burch, Director of the Department of Youth Affairs, testified in favor of adopting the Summer Youth Employment Plan, since the program is slated to start on June 18, 1985 (Exhibit "B"). Mr. Ed Chargualaf and Mr. Joaquin Fernandez, from the Department of Youth Affairs who are responsible for the plan and the program, joined Mr. Burch in urging the adoption of the plan.

COMMITTEE FINDINGS

There was some concern about providing more flexibility to the Department of Youth Affairs in the distribution of students between the private and public sector. If the plan is adopted in present form the numbers indicated for each sector will be locked in with no flexibility for special circumstances. A suggestion was made to have a provision included to the plan to allow for the needed flexibility.

Comments were made concerning the standard used for population status on youth. It is presently mandated by law to take this information from the 1980 census. The information provided by the census covers persons up to the age of 64 years old. Because the targeted group for the Summer Youth Employment Plan are persons ages 14 years old through 25 years old, there was a request to reconsider the standard used and to use the Department of Education, the University of Guam, and the Guam Community College's statistics on student population.

A recommendation was made to concentrate on getting the private sector involved more heavily to allow youths to participate, to change the attitude of young people that working for the Government is the only alternative, and to provide training in varied skills and varied learning opportunities.

A suggestion for possible year-round programs to encourage continuity and eventual absorption for full employment in the future.

COMMITTEE RECOMMENDATIONS

The recommendation of the Committee is to amend the plan as submitted to provide for more flexibility in the distribution of students between the private and public sector. The Committee has drafted a proposed amendment to the plan. A copy of this amendment is attached to this report as Exhibit "C". Likewise Bill No. 381 should be amended to indicate that the Plan has been amended and that the amended Plan is the one to be approved and adopted for the purposes of 1985 only. A copy of the proposed Substitute Bill No. 381 is attached to this report as Exhibit "D".

The Committee's recommendation with respect to the other concerns is to introduce legislation amending P.L. 17-69 addressing the population standard and a possible year-round program for future plans.

Attachments

EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

Bill No. 381 (COR)

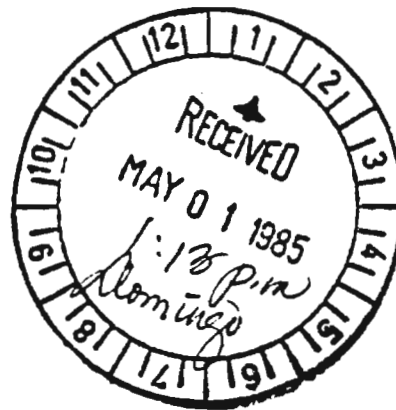
Introduced by:

E. P. Arriola *epa*

Jed Wilson

AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH
EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE
FOR 1985.

- 1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:
2 Section 1. Notwithstanding Section 26609 of the Government Code, as
3 established in Public Law 17-69, the proposed Summer Youth Employment
4 Plan submitted by the Acting Governor to the Legislature on March 15, 1985
5 is approved and adopted for the purposes of 1985 only.



TESTIMONY

BILL 381

PLEASE ALLOW ME TO INTRODUCE MYSELF, I AM JOHN T. BURCH, DIRECTOR OF THE DEPARTMENT OF YOUTH AFFAIRS. I AM HERE TODAY TO TESTIFY ON BEHALF OF THE ADMINISTRATION IN FAVOR OF BILL 381 AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE FOR 1985.

AS MANDATED BY PUBLIC LAW 17-69, THE ADMINISTRATIVE ENTITY FOR THIS YEAR'S SUMMER PROGRAM'S OPERATION IS THE DEPARTMENT OF YOUTH AFFAIRS. IN COMPLIANCE WITH THIS LAW, THE DEPARTMENT OF YOUTH AFFAIRS DEVELOPED THE PROPOSED PROGRAM WHICH WAS SUBSEQUENTLY APPROVED BY BOTH THE GUAM COUNCIL ON YOUTH AFFAIRS AND THE GOVERNOR.

THE SUMMER EMPLOYMENT PROGRAM IS SCHEDULED TO COMMENCE JUNE 17 AND END AUGUST 10, 1985, A PROJECTED DURATION OF EIGHT WEEKS. AUTHORIZED TO WORK A MAXIMUM OF 30 HOURS, PER WEEK, A TOTAL OF 718 STUDENTS ARE EXPECTED TO PARTICIPATE IN THIS YEAR'S PROGRAM.

OUR GOAL WITH THIS YEAR'S SYEP IS TO PROVIDE ELIGIBLE YOUTH WITH USEFUL WORK, SUFFICIENT BASIC EDUCATION AND INSTITUTIONAL OR ON-THE-JOB TRAINING TO ASSIST THEM IN DEVELOPING THEIR OCCUPATIONAL POTENTIAL AND TO EVENTUALLY OBTAIN UNSUBSIDIZED EMPLOYMENT. THUS THE EMPHASIS OF THIS PROGRAM IN ORDER OF PRIORITY IS AS FOLLOWS:

1. PRIVATE SECTOR EMPLOYMENT
2. GOVERNMENT OF GUAM EMPLOYMENT
3. DIVERSIFIED OCCUPATION PROGRAM
4. VOCATIONAL EXPLORATION

IN AN EFFORT TO ENCOURAGE YOUNG, PEOPLE TO SEEK JOBS IN THE PRIVATE SECTOR, WE HAVE PLACED AN INCREASED EMPHASIS IN THE DEVELOPMENT OF SUMMER JOBS IN THIS AREA. AS OF THIS DATE WE ARE RECEIVING REQUESTS FROM VARIOUS EMPLOYERS FOR SUMMER PARTICIPANTS. THIS YEAR WE HOPE TO EXCEED LAST YEAR'S PRIVATE SECTOR JOBS OF 150 POSITIONS.

IN THE GOVERNMENT SECTOR THERE HAS BEEN INCORPORATED INTO THIS YEAR'S PROGRAM TWO TYPES OF ACTIVITIES FOR PARTICIPANTS. THE PRIMARY ACTIVITY IS THE MAINTENANCE AND BEAUTIFICATION OF PUBLIC FACILITIES. AN ENFORCEMENT OF THE WORK ETHIC, THIS ACTIVITY WILL EXPOSE PARTICIPANTS TO OUT-DOOR WORK AND AT THE SAME TIME ASSIST IN BEAUTIFYING THE IMAGE OF GUAM AS A TOURIST DESTINATION.

THE SECONDARY ACTIVITY IS GEARED TOWARDS ADMINISTRATIVE SUPPORT FUNCTIONS. THIS INCLUDES ACCOUNTING, PAYROLL, PERSONNEL AND OTHER NON CLERICAL WORK. ADDITIONALLY, ON-THE-JOB TRAINING WILL BE PROVIDED TO STUDENTS WISHING TO PURSUE A CAREER IN THE LEGAL AND MEDICAL FIELDS.

FOR THE FIRST TIME EVER SYEP PARTICIPANTS WILL HAVE THE OPPORTUNITY TO EARN ACADEMIC CREDITS. UNLIKE THE 1984 SYEP, THIS YEAR'S PROGRAM INCLUDES A NEW EMPHASIS IN THE DEVELOPMENT AND COORDINATION WITH EDUCATIONAL INSTITUTIONS TO PROVIDE ACADEMIC CREDITS TO SUMMER PARTICIPANTS. ARRANGEMENTS HAVE BEEN MADE WITH BOTH THE DEPARTMENT OF EDUCATION AND THE GUAM COMMUNITY COLLEGE TO IMPLEMENT A PILOT PROGRAM TO PROVIDE SHORT TERM WORK ASSIGNMENTS ENHANCED WITH CLASSROOM STUDY. APPROXIMATELY 100 TO 150 PARTICIPANTS ARE EXPECTED TO BENEFIT FROM THE DEPARTMENT OF EDUCATION PROGRAM AND 50 FROM THE GUAM COMMUNITY COLLEGE PROGRAM.

ALTHOUGH WE AT THE DEPARTMENT OF YOUTH AFFAIRS ARE CONFIDENT THAT THIS YEAR'S SYEP WILL BE THE MOST SUCCESSFUL EVER, WE HAVE ONE MAJOR CONCERN WITH REGARDS TO THE PROPORTIONMENT OF SERVICES UNDER THIS PLAN. AS MANDATED BY PUBLIC LAW 17-69, THE RECOGNIZED STANDARD TO BE USED FOR POPULATION STATISTICS ON YOUTH IS THE TERRITORY'S 1980 CENSUS OF POPULATION. THE 1980 CENSUS FOR YOUR INFORMATION COVERS PERSONS UP TO THE AGE OF 64 YEARS, WHILE THE SYEP'S TARGET POPULATION IS YOUTHS AGED 14 THROUGH 25 YEARS. THUS, EMPLOYMENT SLOTS WERE ALLOCATED BASED UPON VILLAGE POPULATIONS UNDER AGE 64 YEARS INCLUSIVE OF THEIR MILITARY POPULATION. THE 1980 CENSUS, AS YOU SEE, FORCES US TO FAVOR THE MORE HEAVILY POPULATED AREAS OF THE TERRITORY WITHOUT THE LEVERAGE TO EXCLUDE THOSE NOT TARGETED BY THIS PLAN.

THEREFORE, WE REQUEST YOU TO RECONSIDER THE USE OF THIS STANDARD FOR PROPORTIONMENT OF SERVICES OF THIS PLAN. FURTHERMORE, SHOULD YOU REQUIRE THAT A RECOGNIZED STANDARD BE USED, WE PROPOSE THE USE OF THE DEPARTMENT OF EDUCATION, THE UNIVERSITY OF GUAM AND THE GUAM COMMUNITY COLLEGE'S STATISTICS ON STUDENT POPULATION. WE FEEL THAT THESE STATISTICAL DATA WILL PROVIDE US WITH A MORE EQUITABLE BASIS IN THE PROPORTIONMENT OF THE TARGET POPULATION WITHIN EACH RESPECTIVE DISTRICT.

WITH ME TODAY ARE KEY PERSONNEL OF DEPARTMENT OF YOUTH AFFAIRS WHO WERE INVOLVED IN THE DRAFTING OF THIS PLAN. WE ARE NOW AVAILABLE TO ANSWER ANY QUESTIONS YOU MAY HAVE RELATIVE TO THE DEPARTMENT OF YOUTH AFFAIRS AND THE PROPOSED 1985 SUMMER YOUTH EMPLOYMENT AND TRAINING PROGRAM. THANK YOU.


JOHN T. BURCH

AMENDMENT

The 1985 Guam Summer Youth Employment Program Plan as submitted to the Eighteenth Guam Legislature is amended as follows:

Section 1. A new paragraph is added to the end of Subsection 1.3 to read:

"This proposed breakdown is not mandatory and the Department of Youth Affairs may distribute students in the private and public sector on a case by case basis. Efforts will be made to place more students in the private sector to provide more varied skills and opportunities which are not offered by the public sector so as to encourage students to consider permanent employment outside of the Government of Guam."

1985 Guam Summer Youth
Employment Program Plan

Amendment on Page 2, Article I, Item 3.

I. PROGRAM ACTIVITIES AND SERVICES:

3. Number of participants: A total of 718 participants are projected to be served. The Department shall make necessary adjustments to ensure that placement within the government and private sectors is in consonance with the supply and demand of the labor market. The proposed breakdown shall serve as a guideline for participant placement.

Amendment on Page 7, Article V

V. PROCEDURES FOR IDENTIFYING & SELECTING PARTICIPANTS
(Target Groups, Eligibility Determination & Verification)

Selection of participants will be based on high school and post secondary student population statistical data compiled by the Territory's public and private schools. The number of participants from each village is computed by dividing the student population of each village by the total student population of all 19 villages. This proportionment provides equitable services and serves as a guide in the number of participants to be selected per village.

EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

Bill No. 381 (COR)

As substituted by the
Committee on Y,SC, CA & HR

Introduced by:

E. P. Arriola
T.S. NELSON

AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH EMPLOYMENT
PLAN SUBMITTED TO THE LEGISLATURE FOR 1985.

1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

2 Section 1. Notwithstanding Section 26609 of the Government Code, as established in Public
3 Law 17-69, the proposed Summer Youth Employment Plan submitted by the Acting Governor to
4 the Legislature on March 15, 1985 as amended by the Committee on Youth, Senior Citizens, Cultural
5 Affairs and Human Resources is approved and adopted for the purposes of 1985 only.

6 Section 2. Subsection B(4) of Section 26609 of the Government Code is amended to read:

7 "(4). The Legislature shall approve, modify or disapprove a plan by resolution within [thirt
8 (30)] sixty (60) days after the date that the plan is filed with the Legislative Secretary."

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DEPARTMENT OF YOUTH AFFAIRS

1 9 8 5 G U A M S U M M E R Y O U T H
E M P L O Y M E N T P R O G R A M P L A N

JOHN T. BURCH
Director

C O N T E N T S

Introduction -----	1
Goals/Objectives -----	2
I. Program Activities and Services -----	2,3
II. Program Description -----	3,4,5,6
III. Program Emphasis -----	6,7
IV. Assessment of Occupational Training (Needs & Related Problems) -----	7
V. Procedures for Identifying & Selecting Participants (Target Groups, Eligibility Determination & Verification) -----	7,8,9
VI. Quantified Performance and Placement Goals By Program Activity -----	9,10
VII. Procedures for the Selection of Employment & Training Worksites -----	10,11
VIII. Procedures for Fiscal Control, Accounting, Audit & Debt Collection -----	11
IX. General Assurances & Certification -----	12



Department of Youth Affairs

GOVERNMENT OF GUAM
P.O. BOX 23672
GUAM MAIN FACILITY 96921
734-3911/12,13,14

March 5, 1985

RICARDO J. BORDALLO
Governor of Guam

JOHN T. BURCH
Director

FRANK P. DIEGO
Deputy Director

Memorandum

To: The Governor
From: Director of Youth Affairs
Subject: 1985 Summer Youth Employment Program

Submitted for your review and approval is the Department of Youth Affairs' 1985 Summer Youth Employment Program plan as approved by the Guam Council on Youth Affairs.

As mandated by Public Law 17-69, once approved, this plan will be made available for public review and comment. The final plan shall then be submitted to the Legislature for concurrence. The time phase for submittal of the final plan should be no later than the second week of March.

As per your request, the emphasis of SYEP participants assigned to government agencies will be in the maintenance and beautification of public buildings and areas. Components of this program in order of priority include:

1. Private-for-profit organization placement
2. Government of Guam employment
3. Diversified Occupation Program

The summer employment program is scheduled to commence June 17 and end August 10, 1985, a projected duration of eight weeks. Authorized to work a maximum of 30 hours per week, a total of 718 students are expected to participate in this year's program.

Should you have any questions concerning this matter, please do not hesitate to contact me.

JOHN T. BURCH

ATTACHMENT



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGANA, GUAM 96910
U.S.A.



RICARDO J. BORDABE
GOVERNOR

Legal

MAR 15 1985

[Handwritten mark]

The Honorable
Carl T.C. Gutierrez
Speaker
Eighteenth Guam Legislature
P.O. Box CB
Agana, Guam 96910

Dear Speaker Gutierrez:

As mandated by Public Law 17-69, the attached 1985 Summer Youth Employment Program plan is submitted to the Eighteenth Guam Legislature for concurrence.

The summer employment program is scheduled to commence June 17 and end August 10, 1985, a projected duration of eight weeks. A total of 718 students are expected to participate in this year's program.

Should you have any questions concerning this matter, please contact Mr. John T. Burch, Director of Youth Affairs, at 734-3911 thru 4.

Sincerely,

[Signature]
EDWARD D. REYES
Acting

Attachment

180060

180205

EIGHTEENTH GUAM LEGISLATURE

CHAIRMAN, COMMITTEE ON RULES

Members: Speaker Carl T.C. Gutierrez
Sens. Elizabeth P. Ariola,
Fernando D. Uehling,
Franklin J. Gutierrez,
Pilar C. Lujan,
Ted S. Nelson,
Don Parkinson,
Franklin J. Gutierrez,
Joe T. San Agustin,
Francisco R. Santos,
Edward R. Duenas



SENATOR JOHN PEREZ AGUON
P.O. Box CB-1
Agana, Guam USA 96910
472-2990, 472-3428, 472-6614

MEMBER

Committee on General Governmental
Operations
Committee on Economic Development,
Housing & Community Development
Committee on Tourism, Transportation
and Communications
Committee on Federal, Foreign &
Legal Affairs

March 26, 1985

MEMORANDUM

To: Chairperson, Committee on Youth, Senior Citizens,
Human Resources & Cultural Affairs

From: Chairperson, Committee on Rules

Subject: Referral of the 1985 Summer Youth Employment
Program plan to the Eighteenth Guam Legislature
for concurrence

The above captioned matter has been referred to the Committee for its consideration. Please take note that the referral is subject to ratification by the Committee on Rules at its next meeting.

John F. Aguon
JOHN F. AGUON

Attachment

ACKNOWLEDGEMENT RECEIPT
Received By *APL*
Time 2:10 p.m.
Date 2-26-85

I N T R O D U C T I O N

Since 1980, the Department of Youth Affairs has been responsible for the administration, planning and implementation of the Guam Summer Youth Employment Program. Funding of the program was made possible through a special legislative appropriation and the Governor's approval.

The foremost recommendation of the department throughout the years was to mandate program funds in the regular departmental fiscal year budget. Previous Summer Youth Employment Program funding approach was a burden to program staff due to last minute uncertainties and passage of the special appropriation. Through the inclusion of the funding is the regular budget appropriation, planning for the project could be done in advance because of clear directions.

Public Law 17-69 which was enacted into law on September 12, 1984, incorporated the appropriations in the Executive Budget for the Government of Guam in an amount not to exceed \$900,000.00. It further established a comprehensive system for summer employment and training programs to assist Youth to develop their maximum occupational potential, and to afford job training opportunities that will lead to productive career development and employment. The administrative entity for the program's operation is the Department of Youth Affairs.

G O A L S

The Summer Youth Employment Program goals is to provide eligible youth with useful work, sufficient basic education and institutional or on-the-job training to assist these youths to develop their maximum occupational potential and to obtain unsubsidized employment.

O B J E C T I V E S

The program is geared to meet diverse individual needs of summer participants which would include, but is not limited to the following:

1. Structured and well supervised work;
2. Opportunities to explore vocational interest;
3. Job rotations to expose youth to different work settings;
4. Vocational counseling and occupational information;
5. Meeting special employability needs;
6. Services to induce high school graduates to pursue post-secondary training, or training in institutions of higher education.

I. PROGRAM ACTIVITIES AND SERVICES:

1. Operating Activity: The Department of Youth Affairs will be the administering department of the program.
2. Cost Activity: Program cost will amount to \$550,000.00.
3. Number of participants: A total of 718 participants are projected to be served. The Department shall make necessary adjustments to ensure that placement within the government and private sectors is in consonance with the supply and demand of the labor market. The proposed breakdown shall serve as a guideline for participant placement, as follows:

a. Government of Guam:

1. Ages 14-16	300 Participants
2. Ages 17-25	<u>233</u> Participants
Total: 533	

b. Private Sector:

1. Ages 14-16	30 Participants
2. Ages 17-25	<u>155</u> Participants
Total: 185	

"This proposed breakdown is not mandatory and the Department of Youth Affairs may distribute students in the private and public sector on a case by case basis. Efforts will be made to place more students in the private sector to provide more varied skills and opportunities which are not offered by the public sector so as to encourage students to consider permanent employment outside of the Government of Guam."

4. Duration of Activity: The duration of the program is for a period of 8 weeks from June 17 to August 10, 1985. Participants will be authorized to work a maximum of 30 hours per week.

5. Wages/Benefits:

a. Government of Guam Placement:

1. Ages 14-16	\$2.85 per hour
2. Ages 17-26	\$3.35 per hour

b. Private Sector Placement:

1. Ages 14-16	\$2.85 per hour
2. Ages 17-25	\$3.35 per hour

6. Labor Market Orientation:

Labor Market Orientations are to be provided to participants who are not returning to school and are seeking employment. This would be conducted by officials from the federal and local government, and private sector employers. Topics would include but are not limited to labor supply and demand, occupational/career opportunities, educational requirements, and sources of financial assistance.

II. PROGRAM DESCRIPTION:

Components of the program includes employment with

private-for-profit organizations, work experience and on-the-job training with Government of Guam, a Diversified Occupation Program for academic credits, and Vocational Exploration Program for shop credits.

1. Employment with private-for-profit organizations
-This is the main emphasis of the program which is to encourage the youth to seek jobs within the private sector instead of Government of Guam. Development of jobs are geared towards tourist related organizations, Banking institutions, fastfood establishments, supermarkets, etc. Applicants who are not returning or have completed their education will be the first priority for jobs within the private sector.
2. Work experience and on-the-job training with Government of Guam.

a. Work Experience:

This activity is designed to expose the youth to a wide range of entry level jobs. With this exposure to work, comes the exposure to co-worker relationships, subordinate versus supervisor relationships, working policies, rules or regulations, and decision making while performing occupational tasks.

There are two types of activity for this component. The primary activity is the maintenance of public buildings or facilities. This would allow the youth to be exposed to an outdoor work environment and at the same time assist in beautifying the image of Guam as a tourist destination. Work projects are to be coordinated with Department of Education, Department of Public Works, Commissioner's Council and other appropriate agencies.

The secondary activity is in the administrative support functions. This includes accounting, payroll, personnel and other non-clerical work.

b. On-the-Job Training:

This is practical application for high school graduates or post-secondary students. These are students who have taken courses or are pursuing a major or minor in computers, medical, law, nursing, social work, secretarial, public administration, skill trades, etc.

3. Diversified Occupation Program for Academic Credits - The Department of Education has developed a proposal for a pilot program utilizing the Diversified Occupational Cluster concept that will provide for a short term work assignment enhanced with classroom study. This will enable students to develop work effectiveness and pre-employment skills. A maximum of 100 summer participants can benefit from this program.

a. Curriculum:

The curriculum is composed of two main components. The work experience component is intended to familiarize students with basic work requirements including basic work skills. This will be accompanied by a classroom component designed to assess student interests and abilities to research various occupational clusters as well as teach other pre-employment and work effectiveness skills. A self-evaluation component designed to assist students in learning more about their personal preferences, is also included.

- 1) Classroom Component - The classroom component will include instruction for two hours a day within the Department of Education's regular Summer School Program to be held at John F. Kennedy High School. Topics to be taught, besides the Self Evaluation and Interest cluster include units on:
 - 1) Obtaining Employment
 - 2) Keeping a job
 - 3) Work Ethics
 - 4) Researching a Career Goal
 - 5) The Paycheck
 - 6) Organized Labor and the Worker
 - 7) Safety
 - 8) Local and Federal Laws
- 2) On-the-Job Component - The most important aspect of this component will be on-site supervision of students at the various worksites. Since this supervision is a critical and integral part of the overall curriculum, the instructors hired to teach the classroom portions of the program will also be required to periodically visit each job site (at least weekly). The on-site supervisor will work with their employer,

the student and the parents (if applicable) to develop an individual on-the-job training plan. This training plan will be developed in line with the requirements of the Dictionary of Occupational Titles.

- b. Credit Certification and Requirements - In order to receive $\frac{1}{2}$ elective credit for the summer experience from the Department of Education, the participant will have to successfully complete at least 150 hours on the job as well as the nine (9) clusters of the classroom component and periodic evaluations of the experience. Credit earned will be considered partial fulfillment of the high school graduation requirements.

4. Vocational Exploration:

Various career skills have been proposed by Guam Community College which would provide one and one-half ($1\frac{1}{2}$) high school shop credits. This is a combination of practical experience and shop instructions for a period of eight weeks at 30 hours per week.

The basic theories and the understanding of tools of the trade and their use will be stressed. Achievement testing are to be administered to measure participant progress in performing the required task and in understanding the subject content. Career skills are provided in the following:

- a. Auto Body Repair
- b. Electro-Mechanical
- c. Welding
- d. Construction Drafting
- e. Computer Science
- f. Food Services Operations

Selection of career skills mentioned will be based on the cost of each proposal and the demand and supply of the job market.

III. PROGRAM EMPHASIS

Unlike the 1984 Summer Youth Employment Program, this year's program includes a new emphasis in the development and coordination with educational institutions to provide academic credits to summer participants. A maximum of approximately 200 participants can benefit from these opportunities.

Now that the program's special legislative appropriation are incorporated into the Executive Budget, this comprehensive plan emphasizes on the need to have a structured and well supervised work; the need for opportunities to assist the youth in choosing an appropriate occupation, education or skills; and the need for occupational information through a labor market orientation.

IV. ASSESSMENT OF OCCUPATIONAL TRAINING (Needs & Related Problems)

The major problems facing the youth is the lack of work experience or required education to secure a job. With this comes the need to develop work habits and skills.

Participation in the Summer Youth Employment and Training Program will allow the Youth practical application of learned skills at the worksite. This includes youth who have taken clerical, secretarial, trades and other courses in basic work skills.

Students who have not taken courses in any basic work skills will be provided with exposure to the world of work. This will make them responsible for performing a job in order to receive a form of income. The program will also expose them to employee/employer relationship, co-worker relationship, working policies, rules and regulations.

V. PROCEDURES FOR IDENTIFYING & SELECTING PARTICIPANTS (Target Groups, Eligibility Determination & Verification)

Selection of participants will be based on high school and post secondary student population statistical data compiled by the Territory's public and private schools. The number of participants from each village is computed by dividing the student population of each village by the total student population of all 19 villages. This proportional apportionment provides equitable services and serves as a guide in the number of participants to be selected per village.

Projected service level are to be provided to the following significant segments:

<u>Segment</u>	<u>Number to be Served</u>
Male	359
Female	359
14-16 years of age	300
17-25 years of age	233
14-25 years of age (Private Sector Placement)	185
Asian/Pacific Islander	682
Other Ethnic Groups	36

A. Targeted Groups

1. Offenders

Approximately 50 slots are to be provided for employment or training services. These include referrals from the Juvenile Correctional Facility, Alternative Sentencing Office and probation clients under Superior Court of Guam.

2. Handicap

Approximately 30 slots are to be provided for employment or training services. These include students from Brodie Memorial School or Special Education Division (DOE) and Department of Vocational Rehabilitation.

3. Eligibility Determination and Verification

- 1) An applicant must be at the age of 14 to 25 at the time of enrollment; and
- 2) Must be attending middle, secondary, postsecondary school or an institution offering a certified high school equivalency or post-secondary equivalency program; and
- 3) Must be a citizen or nationals of the United States, lawfully admitted permanent resident aliens, and other individuals authorized by the U. S. Attorney General to reside and work in the United States.

The following documents are required for proof of information:

- 1) Birth Certificate or Identification card;
- 2) Social Security Numbers or receipt of application;
- 3) Visa or alien certification card or authorization to reside and work in Guam.

VI. QUANTIFIED PERFORMANCE AND PLACEMENT GOALS BY PROGRAM ACTIVITY

- A projected total of 718 participants are to be served;
- It is projected that 648 participants will return to full time school;
- It is projected that 30 participants will enter unsubsidized employment and 40 participants will terminate prior to the end of the program.

Of the 718 participants to be served, it is projected that:

- An equal number of males and females will be served (359-359);
- 300 youths ages 14-16 and 233 youths ages 17-25 are to be placed in the Government of Guam department/agencies;
- 185 participants ages 14-25 are to be placed in the private sector;
- 682 Asian/Pacific Islands and 36 other ethnic groups will be served.

Participants completing the program will have acquired a total of 240 hours of work experience or on-the-job training at an hourly rate of \$3.35 per hour for participants ages 17-25 and \$2.85 per hour for participants age 14-16;

Participants enrolled in the Diversified Occupation Program will have earned a total of 160 hours of work experience and one-half academic credit towards a high school diploma;

Participants enrolled in Vocational Exploration Programs will have earned one and one-half (1½) shop credits which may be used towards a high school diploma.

At least 95% of offenders and handicapped participants served are projected to complete the program and return to their respective jurisdiction.

VII. PROCEDURES FOR THE SELECTION OF EMPLOYMENT & TRAINING WORKSITES

DYA will provide to all service providers within the Government of Guam a "Request for Participant" form. Each form received will be reviewed for completeness and of the following information:

1. Duties to be performed by the Youth;
2. Specific skills desired by service provider;
3. Training to be provided;
4. Skill training that can be attained at each worksite;

5. Supervisory capability;
6. Training capability.

All information should be clear and concise and those not provided will be followed up by SYEP staff. Since this is the first year that Public Law 17-69 is being implemented, a pre-award survey will be conducted by SYEP staff on all worksites prior to assignment of participants. An evaluation sheet will be utilized taking into account fiscal accountability, monitoring and managing participant occupational development. Worksites will be selected based on adequate supervision and accountability of each participant, and their effectiveness in delivering comparable or related services based on demonstrated performance, in terms of goals and quality of training.

SYEP staff will assign selected participants to worksites based on their abilities and interests indicated in the Employability Development Plan, the distance between the worksite location, the desire of the participant to work at the particular worksite or agency, and the availability of occupations requested by the participating worksite.

VIII. PROCEDURES FOR FISCAL CONTROL, ACCOUNTING, AUDIT & DEBT COLLECTION

Government of Guam department/agencies are required to submit and certify participants' daily time and attendance sheets. Time sheets will be verified by DYA to ensure that they are not paid for authorized or unauthorized absences, unworked hours, holiday pay or beyond the authorized number of hours per week.

All records and processing of financial matters will be controlled by DYA's Administrative Services Unit, including processing of personnel action documents for recruitment and termination of participants.

Monitoring and financial status reports will be made available on a bi-weekly basis and followed by a post program financial report.

IX. GENERAL ASSURANCES & CERTIFICATION


The Department of Youth Affairs, through the review and endorsement of the Guam Council on Youth Affairs, certifies that:

- a. It will comply to the applicable requirements of Public Law 17-69 as set forth in the foregoing Summer Youth Employment Program as approved; and
- b. It will comply with applicable financial regulations in the utilization of funds in accordance to Public Law 17-69 and in the monitoring of such funds.

The Guam Council on Youth Affairs, at its Feb. 19, 1985 Special meeting, reviewed and endorsed the Guam Summer Youth Employment Program Plan for transmittal to the Governor of Guam for his review and approval.


MR. PERRY C. TAITANO
Chairman

APPROVED


RICARDO J. BORDALLO
Governor of Guam

Date: 3/11/85



Introduced

MAY 17 '85

EIGHTEENTH GUAM LEGISLATURE
1985 (FIRST) Regular Session

Bill No. 381 (COR)

Introduced by:

E. P. Arriola *epa*

AN ACT TO ADOPT THE PROPOSED SUMMER YOUTH
EMPLOYMENT PLAN SUBMITTED TO THE LEGISLATURE
FOR 1985.

1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:
2 Section 1. Notwithstanding Section 26609 of the Government Code, as
3 established in Public Law 17-69, the proposed Summer Youth Employment
4 Plan submitted by the Acting Governor to the Legislature on March 15, 1985
5 is approved and adopted for the purposes of 1985 only. .



DEPARTMENT OF YOUTH AFFAIRS

1 9 8 5 G U A M S U M M E R Y O U T H
E M P L O Y M E N T P R O G R A M P L A N

JOHN T. BURCH
Director

C O N T E N T S

Introduction -----	1
Goals/Objectives -----	2
I. Program Activities and Services -----	2,3
II. Program Description -----	3,4,5,6
III. Program Emphasis -----	6,7
IV. Assessment of Occupational Training (Needs & Related Problems) -----	7
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Department of Youth Affairs

GOVERNMENT OF GUAM
P.O. BOX 23672
GUAM MAIN FACILITY 96921
734-3911/12,13,14

RICARDO J. BORDALLO
Governor of Guam

March 5, 1985

JOHN T. BURCH
Director

FRANK P. DIEGO
Deputy Director

Memorandum

To: The Governor
From: Director of Youth Affairs
Subject: 1985 Summer Youth Employment Program

Submitted for your review and approval is the Department of Youth Affairs' 1985 Summer Youth Employment Program plan as approved by the Guam Council on Youth Affairs.

As mandated by Public Law 17-69, once approved, this plan will be made available for public review and comment. The final plan shall then be submitted to the Legislature for concurrence. The time phase for submittal of the final plan should be no later than the second week of March.

As per your request, the emphasis of SYEP participants assigned to government agencies will be in the maintenance and beautification of public buildings and areas. Components of this program in order of priority include:

1. Private-for-profit organization placement
2. Government of Guam employment
3. Diversified Occupation Program

The summer employment program is scheduled to commence June 17 and end August 10, 1985, a projected duration of eight weeks. Authorized to work a maximum of 30 hours per week, a total of 718 students are expected to participate in this year's program.

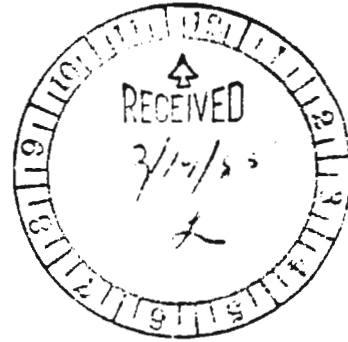
Should you have any questions concerning this matter, please do not hesitate to contact me.

JOHN T. BURCH

ATTACHMENT



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGANA, GUAM 96910
U.S.A.



RICARDO J. BORDABERRI
GOVERNOR

Legal

MAR 15 1985

[Handwritten mark]

The Honorable
Carl T.C. Gutierrez
Speaker
Eighteenth Guam Legislature
P.O. Box CB
Agana, Guam 96910

Dear Speaker Gutierrez:

As mandated by Public Law 17-69, the attached 1985 Summer Youth Employment Program plan is submitted to the Eighteenth Guam Legislature for concurrence.

The summer employment program is scheduled to commence June 17 and end August 10, 1985, a projected duration of eight weeks. A total of 718 students are expected to participate in this year's program.

Should you have any questions concerning this matter, please contact Mr. John T. Burch, Director of Youth Affairs, at 734-3911 thru 4.

Sincerely,

[Handwritten signature of Edward D. Reyes]

EDWARD D. REYES
Acting

Attachment

180060

180205

EIGHTEENTH GUAM LEGISLATURE

CHAIRMAN, COMMITTEE ON RULES

Members: Speaker Carl T. C. Gutierrez
Senis, Elizabeth P. Arriola,
Herminia D. Clerking,
Franklin J. Gutierrez,
Pilar C. Lujan,
Ted S. Nelson,
Don Parkinson,
Franklin J. Quitugua,
Joe T. San Agustin,
Francisco R. Santos,
Edward R. Duenas



SENATOR JOHN PEREZ AGUON
P.O. Box CB-1
Agana, Guam USA 96910
472-2990, 472-3426, 472-6614

MEMBER

Committee on General Governmental
Operations
Committee on Economic Development,
Planning and Community Development
Committee on Tourism, Transportation
and Communications
Committee on Federal, Foreign and
Legal Affairs

March 26, 1985

MEMORANDUM

To: Chairperson, Committee on Youth, Senior Citizens,
Human Resources & Cultural Affairs

From: Chairperson, Committee on Rules

Subject: Referral of the 1985 Summer Youth Employment
Program plan to the Eighteenth Guam Legislature
for concurrence

The above captioned matter has been referred to the Committee for its consideration. Please take note that the referral is subject to ratification by the Committee on Rules at its next meeting.

John P. Agumon
JOHN P. AGUON

Attachment

ACKNOWLEDGEMENT RECEIPT
Received By *J.P. Agumon*
Time *2:10 p.m.*
Date *2-26-85*

I N T R O D U C T I O N

Since 1980, the Department of Youth Affairs has been responsible for the administration, planning and implementation of the Guam Summer Youth Employment Program. Funding of the program was made possible through a special legislative appropriation and the Governor's approval.

The foremost recommendation of the department throughout the years was to mandate program funds in the regular departmental fiscal year budget. Previous Summer Youth Employment Program funding approach was a burden to program staff due to last minute uncertainties and passage of the special appropriation. Through the inclusion of the funding in the regular budget appropriation, planning for the project could be done in advance because of clear directions.

Public Law 17-69 which was enacted into law on September 12, 1984, incorporated the appropriations in the Executive Budget for the Government of Guam in an amount not to exceed \$900,000.00. It further established a comprehensive system for summer employment and training programs to assist Youth to develop their maximum occupational potential, and to afford job training opportunities that will lead to productive career development and employment. The administrative entity for the program's operation is the Department of Youth Affairs.

G O A L S

The Summer Youth Employment Program goals is to provide eligible youth with useful work, sufficient basic education and institutional or on-the-job training to assist these youths to develop their maximum occupational potential and to obtain unsubsidized employment.

O B J E C T I V E S

The program is geared to meet diverse individual needs of summer participants which would include, but is not limited to the following:

1. Structured and well supervised work;
2. Opportunities to explore vocational interest;
3. Job rotations to expose youth to different work settings;
4. Vocational counseling and occupational information;
5. Meeting special employability needs;
6. Services to induce high school graduates to pursue post-secondary training, or training in institutions of higher education.

I. PROGRAM ACTIVITIES AND SERVICES:

1. Operating Activity: The Department of Youth Affairs will be the administering department of the program.
2. Cost Activity: Program cost will amount to \$550,000.00.
3. Number of Participants: A total of 718 participants are projected to be served. Proposed break-down of participant job placements are shown in

the following:

a. Government of Guam:

1. Ages 14-16	300 Participants
2. Ages 17-25	<u>233</u> Participants

Total: 533

b. Private Sector:

1. Ages 14-16	30 Participants
2. Ages 17-25	<u>155</u> Participants

Total: 185

4. Duration of Activity: The duration of the program is for a period of 8 weeks from June 17 to August 10, 1985. Participants will be authorized to work a maximum of 30 hours per week.

5. Wages/Benefits:

a. Government of Guam Placement:

1. Ages 14-16	\$2.85 per hour
2. Ages 17-25	\$3.35 per hour

b. Private Sector Placement:

1. Ages 14-16	\$2.85 per hour
2. Ages 17-25	\$3.35 per hour

6. Labor Market Orientation:

Labor Market Orientations are to be provided to participants who are not returning to school and are seeking employment. This would be conducted by officials from the federal and local government, and private sector employers. Topics would include but are not limited to labor supply and demand, occupational/career opportunities, educational requirements, and sources of financial assistance.

II. PROGRAM DESCRIPTION:

Components of the program includes employment with private-for-profit organizations, work experience and on-the-job training with Government of Guam, a Diver-

sified Occupation Program for academic credits, and Vocational Exploration Program for shop credits.

1. Employment with private-for-profit organizations
- This is the main emphasis of the program which is to encourage the youth to seek jobs within the private sector instead of Government of Guam. Development of jobs are geared towards tourist related organizations, Banking institutions, fast-food establishments, supermarkets, etc. Applicants who are not returning or have completed their education will be the first priority for jobs within the private sector.
2. Work experience and on-the-job training with Government of Guam.

a. Work Experience:

This activity is designed to expose the youth to a wide range of entry level jobs. With this exposure to work, comes the exposure to co-worker relationships, subordinate versus supervisor relationships, working policies, rules or regulations, and decision making while performing occupational tasks.

There are two types of activity for this component. The primary activity is the maintenance of public buildings or facilities. This would allow the youth to be exposed to an outdoor work environment and at the same time assist in beautifying the image of Guam as a tourist destination. Work projects are to be coordinated with Department of Education, Department of Public Works, Commissioner's Council and other appropriate agencies.

The secondary activity is in the administrative support functions. This includes accounting, payroll, personnel and other non-clerical work.

b. On-the-Job Training:

This is practical application for high school graduates or post-secondary students. These are students who have taken courses or are pursuing a major or minor in computers, medical, law, nursing, social work, secretarial, public administration, skill trades, etc.

3. Diversified Occupation Program for Academic Credits - The Department of Education has developed a proposal for a pilot program utilizing the Diversified Occupational Cluster concept that will provide for a short term work assignment enhanced with classroom study. This will enable students to develop work effectiveness and pre-employment skills. A maximum of 100 summer participants can benefit from this program.

a. Curriculum:

The curriculum is composed of two main components. The work experience component is intended to familiarize students with basic work requirements including basic work skills. This will be accompanied by a classroom component designed to assess student interests and abilities to research various occupational clusters as well as teach other pre-employment and work effectiveness skills. A self-evaluation component designed to assist students in learning more about their personal preferences, is also included.

- 1) Classroom Component - The classroom component will include instruction for two hours a day within the Department of Education's regular Summer School Program to be held at John F. Kennedy High School. Topics to be taught, besides the Self Evaluation and Interest cluster include units on:
 - 1) Obtaining Employment
 - 2) Keeping a job
 - 3) Work Ethics
 - 4) Researching a Career Goal
 - 5) The Paycheck
 - 6) Organized Labor and the Worker
 - 7) Safety
 - 8) Local and Federal Laws
- 2) On-the-Job Component - The most important aspect of this component will be on-site supervision of students at the various worksites. Since this supervision is a critical and integral part of the overall curriculum, the instructors hired to teach the classroom portions of the program will also be required to periodically visit each job site (at least weekly). The on-site supervisor will work with their employer,

the student and the parents (if applicable) to develop an individual on-the-job training plan. This training plan will be developed in line with the requirements of the Dictionary of Occupational Titles.

- b. Credit Certification and Requirements - In order to receive $\frac{1}{2}$ elective credit for the summer experience from the Department of Education, the participant will have to successfully complete at least 150 hours on the job as well as the nine (9) clusters of the classroom component and periodic evaluations of the experience. Credit earned will be considered partial fulfillment of the high school graduation requirements.

4. Vocational Exploration:

Various career skills have been proposed by Guam Community College which would provide one and one-half ($1\frac{1}{2}$) high school shop credits. This is a combination of practical experience and shop instructions for a period of eight weeks at 30 hours per week.

The basic theories and the understanding of tools of the trade and their use will be stressed. Achievement testing are to be administered to measure participant progress in performing the required task and in understanding the subject content. Career skills are provided in the following:

- a. Auto Body Repair
- b. Electro-Mechanical
- c. Welding
- d. Construction Drafting
- e. Computer Science
- f. Food Services Operations

Selection of career skills mentioned will be based on the cost of each proposal and the demand and supply of the job market.

III. PROGRAM EMPHASIS

Unlike the 1984 Summer Youth Employment Program, this year's program includes a new emphasis in the development and coordination with educational institutions to provide academic credits to summer participants. A maximum of approximately 200 participants can benefit from these opportunities.

Now that the program's special legislative appropriations are incorporated into the Executive Budget, this comprehensive plan emphasizes on the need to have a structured and well supervised work; the need for opportunities to assist the youth in choosing an appropriate occupation, education or skills; and the need for occupational information through a labor market orientation.

IV. ASSESSMENT OF OCCUPATIONAL TRAINING (Needs & Related Problems)

The major problems facing the youth is the lack of work experience or required education to secure a job. With this comes the need to develop work habits and skills.

Participation in the Summer Youth Employment and Training Program will allow the Youth practical application of learned skills at the worksite. This includes youth who have taken clerical, secretarial, trades and other courses in basic work skills.

Students who have not taken courses in any basic work skills will be provided with exposure to the world of work. This will make them responsible for performing a job in order to receive a form of income. The program will also expose them to employee/employer relationship, co-worker relationship, working policies, rules and regulations.

V. PROCEDURES FOR IDENTIFYING & SELECTING PARTICIPANTS (Target Groups, Eligibility Determination & Verification)

Selection of participants will be based on village population as compiled by Department of Commerce, Guam Economic Review. The percent of distribution to determine the number of participants from each village is computed by dividing the population of each village and the total population of all 19 villages. In addition, adjustments were made to the three lower populated villages which are Agana, Merizo and Umatac. This proportionment provides equitable services and serves as a guide in the number of participants to be selected per village.

<u>Village</u>	<u>Population</u>	<u>Percentage of Distribution</u>	<u>Participant Allocation</u>
Agana	841	.0125	8
Agana Heights	3,116	3	21
Agat	3,810	4	29
Asan	1,943	2	14
Barrigada	7,523	7	50
Chalan Pago/Ordot	3,005	3	21
Dededo	23,077	22	158
Inarajan	1,962	2	14
Mangilao	6,696	6	43
Merizo	1,601	.0125	8
Mongmong-Toto-Maite	5,103	5	36
Piti	2,809	3	21
Santa Rita	9,045	9	65
Sinajana	2,363	2	14
Talofof	1,944	2	14
Tamuning	13,104	13	93
Umatac	720	.0125	8
Yigo	10,204	10	72
Yona	4,126	4	29
Total:	<u>102,989*</u>	Total:	<u>718</u>

*Population based on 64 years of age and below.

Source: Department of Commerce, Quarterly Economic Review

Projected service level are to be provided to the following significant segments:

<u>Segment</u>	<u>Number to be Served</u>
Male	359
Female	359
14-16 years of age	300
17-25 years of age	233
14-25 years of age (Private Sector Placement)	185
Asian/Pacific Islander	682
Other Ethnic Groups	36

A. Targeted Groups

1. Offenders

Approximately 50 slots are to be provided for employment or training services. These include referrals from the Juvenile Correctional Facility, Alternative Sentencing Office and probation clients under Superior Court of Guam.

2. Handicap

Approximately 30 slots are to be provided for employment or training services. These include students from Brodie Memorial School or Special Education Division (DOE) and Department of Vocational Rehabilitation.

3. Eligibility Determination and Verification

- 1) An applicant must be at the age of 14 to 25 at the time of enrollment; and
- 2) Must be attending middle, secondary, post-secondary school or an institution offering a certified high school equivalency or post-secondary equivalency program; and
- 3) Must be a citizen or nationals of the United States, lawfully admitted permanent resident aliens, and other individuals authorized by the U.S. Attorney General to reside and work in the United States.

The following documents are required for proof of information:

- 1) Birth Certificate or Identification card;
- 2) Social Security Numbers or receipt of application;
- 3) Visa or alien certification card or authorization to reside and work in Guam.

VI. QUANTIFIED PERFORMANCE AND PLACEMENT GOALS BY PROGRAM ACTIVITY

- A projected total of 718 participants are to be served;
- It is projected that 648 participants will return to full time school;
- It is projected that 30 participants will enter unsubsidized employment and 40 participants will terminate prior to the end of the program.

Of the 718 participants to be served, it is projected that:

- An equal number of males and females will be served (359-359);
- 300 youths ages 14-16 and 233 youths ages 17-25 are to be placed in the Government of Guam department/agencies;
- 185 participants ages 14-25 are to be placed in the private sector;
- 682 Asian/Pacific Islands and 36 other ethnic groups will be served.

Participants completing the program will have acquired a total of 240 hours of work experience or on-the-job training at an hourly rate of \$3.35 per hour for participants ages 17-25 and \$2.85 per hour for participants age 14-16;

Participants enrolled in the Diversified Occupation Program will have earned a total of 160 hours of work experience and one-half academic credit towards a high school diploma;

Participants enrolled in Vocational Exploration Programs will have earned one and one-half (1½) shop credits which may be used towards a high school diploma.

At least 95% of offenders and handicapped participants served are projected to complete the program and return to their respective jurisdiction.

VII. PROCEDURES FOR THE SELECTION OF EMPLOYMENT & TRAINING WORKSITES

DYA will provide to all service providers within the Government of Guam a "Request for Participant" form. Each form received will be reviewed for completeness and of the following information:

1. Duties to be performed by the Youth;
2. Specific skills desired by service provider;
3. Training to be provided;
4. Skill training that can be attained at each worksite;

5. Supervisory capability;
6. Training capability.

All information should be clear and concise and those not provided will be followed up by SYEP staff. Since this is the first year that Public Law 17-69 is being implemented, a pre-award survey will be conducted by SYEP staff on all worksites prior to assignment of participants. An evaluation sheet will be utilized taking into account fiscal accountability, monitoring and managing participant occupational development. Worksites will be selected based on adequate supervision and accountability of each participant, and their effectiveness in delivering comparable or related services based on demonstrated performance, in terms of goals and quality of training.

SYEP staff will assign selected participants to worksites based on their abilities and interests indicated in the Employability Development Plan, the distance between the worksite location, the desire of the participant to work at the particular worksite or agency, and the availability of occupations requested by the participating worksite.

VIII. PROCEDURES FOR FISCAL CONTROL, ACCOUNTING, AUDIT & DEBT COLLECTION

Government of Guam department/agencies are required to submit and certify participants' daily time and attendance sheets. Time sheets will be verified by DYA to ensure that they are not paid for authorized or unauthorized absences, unworked hours, holiday pay or beyond the authorized number of hours per week.

All records and processing of financial matters will be controlled by DYA's Administrative Services Unit, including processing of personnel action documents for recruitment and termination of participants.

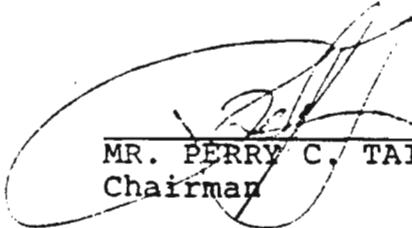
Monitoring and financial status reports will be made available on a bi-weekly basis and followed by a post program financial report.

IX. GENERAL ASSURANCES & CERTIFICATION


The Department of Youth Affairs, through the review and endorsement of the Guam Council on Youth Affairs, certifies that:

- a. It will comply to the applicable requirements of Public Law 17-69 as set forth in the foregoing Summer Youth Employment Program as approved; and
- b. It will comply with applicable financial regulations in the utilization of funds in accordance to Public Law 17-69 and in the monitoring of such funds.

The Guam Council on Youth Affairs, at its Feb. 19, 1985 Special meeting, reviewed and endorsed the Guam Summer Youth Employment Program Plan for transmittal to the Governor of Guam for his review and approval.


MR. PERRY C. TAITANO
Chairman

APPROVED


RICARDO J. BORDALLO
Governor of Guam

Date: 3/11/85

